

BIDDER INFORMATION AND CERTIFICATION SHEET

The undersigned hereby acknowledges she/he has read and understands all requirements and specifications of the Invitation to Bid (ITB), including all attachments of whatever type.

OFFICIAL CONTACT: The Port requests that the Bidder designate one person as authorized to receive, on behalf of the Bidder, all communication from the Port of Astoria regarding the attached Bid. Identify the Contact name and fill in the information below. Please print clearly.

Legal Name of Bidder	
Address	
City, State, Zip	
State of Entity Registration	
Entity Type	
Contact Name	
Phone	
Email	
OR Business Registry No. (if applicable)	
Resident Bidder under ORS 279A.120? [yes or no]	

By its submission of this Bid and authorized signature below, Bidder certifies to the following:

1. (a) Bidder grants permission to the Port of Astoria to contact the above-named person (Contact Name) to verify the information contained therein and for all other purposes in connection with the Bid.

(b) The information contained within the Bid is true and accurate.
2. (a) The Bid is the original work of the Bidder and has been developed independently, without consultation, communication or agreement with any employee, agent, or consultant to the Port.

(b) The Bid is the original work of the Bidder and has been developed independently, without consultation, communication or agreement with any other Bidder or other parties for the purpose of restricting competition or any other illicit purpose.

(c) No attempt has been made or will be made by the Bidder to induce any other Bidder to submit or not to submit a Bid for the purpose of restricting competition.

(d) No relationship exists or will exist during the contract period between Bidder and the Port or any other State agency that interferes with fair competition or constitutes a conflict of interest.

3. (a) Bidder acknowledges receipt of any and all addenda, exhibits, or other attachments to this ITB, including any amendments thereto.
- (b) Bidder has read and understands the terms and conditions contained in the ITB documents and accepts and agrees to be bound by the terms and conditions of the ITB, including but not limited to the procedures, evaluation criteria, Firm Offer condition, and other requirements of this ITB.
- (c) If selected for award of the contract, Bidder agrees to negotiate a contract with the Port in good faith.
4. Bidder is not in violation of any tax laws of the state, or a political subdivision of the state, that applies to the Bidder or to the performance of the Contract, or any rules and regulations that implement or enforce those tax laws, including, without limitation, ORS 305.620 and ORS chapters 316, 317 and 318. Bidder further certifies that it has been in compliance with such tax laws for at least six years in the past from the date of Closing.
5. (a) Bidder does not discriminate in its employment practices with regard to race, creed, age, religious affiliation, gender, disability, sexual orientation, national origin. When awarding subcontracts, Bidder does not discriminate against any business certified under ORS 200.055 as a disadvantaged business enterprise, a minority-owned business, a woman-owned business, a business that a service-disabled veteran owns or an emerging small business. If applicable, Bidder has, or will have prior to contract execution, a written policy and practice, that meets the requirements described in ORS 279A.112 (formerly HB 3060), of preventing sexual harassment, sexual assault and discrimination against employees who are members of a protected class.
- (b) Bidder complies with ORS 652.220 regarding prohibition of discriminatory wage rates based on a protected class and prohibition of discrimination against employee who is complainant. If selected for award under this ITB, Bidder's continuing compliance with ORS 652.220 constitutes a material element of the contract entered into between Owner and Bidder and failure to comply constitutes a breach that entitles The Port to terminate the contract for cause.
6. Bidder and Bidder's employees, agents, and subcontractors are not included on:
- A. the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>, or
- B. the government wide exclusions lists in the System for Award Management found at: <https://www.sam.gov/portal/>
7. Bidder certifies that, to the best of its knowledge, there exists no actual or potential conflict between the business or economic interests of Bidder, its employees, or its agents, on the one hand, and the business or economic interests of the Port, on the other hand, arising out of, or relating in any way to, the subject matter of the ITB. If any changes occur with respect to Bidder's status regarding conflict of interest, Bidder shall promptly notify the Port in writing.
8. Bidder understands that any statement or representation it makes, in response to this ITB, if determined to be false or fraudulent, a misrepresentation, or inaccurate because of the omission of material information could result in a "claim" {as defined by the Oregon False Claims Act, ORS 180.750(1)}, subject to the Oregon False Claims Act, ORS 180.750 to 180.785, and to any liabilities or penalties associated with the making of a false claim under that Act.

9. Bidder certifies that neither it, nor any of its principals:
- (a) have been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal Agency or State Agency;
 - (b) has been disqualified from bidding on or performing an Oregon Public Works contract;
 - (b) have within a three year period preceding this Bid been convicted of, or had a civil judgment rendered against them for commission of fraud, a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of antitrust statutes; commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are presently indicted for or criminally or civilly charged by a government entity (federal, state, or local) with the commission of any of the offenses enumerated in this certification; and
 - (d) have not within a three year period preceding this Bid had one or more public transactions (federal, state, or local) terminated for cause. This certification is a material representation of fact upon which the Port will rely in entering into any contract with the Bidder. If it is later determined that Bidder knowingly rendered an erroneous certification, in addition to other remedies available, the Port may pursue available remedies including suspension, debarment, or termination of the contract.
10. Bidder certifies that it has available the appropriate financial, material, equipment, facility and personnel resources and expertise, or ability to obtain the resources and expertise, necessary to demonstrate the capability of the firm to meet all contractual responsibilities.
11. Bidder certifies that it holds all required licenses to perform the full scope of work under the contract to be awarded.
12. Bidder certifies that it qualifies as a carrier-insured employer or a self-insured employer under ORS 656.407 or has elected coverage under ORS 656.128.
13. If the contract awarded under this solicitation is greater than \$50,000, Contractor agrees to be bound by and will comply with the provisions of ORS 279C.800 thru ORS 279C.870 or 40 U.S.C. §§ 3141 to 3148.
14. If the contract awarded under this solicitation is subject to federal law, Contractor agrees to be bound by the Davis-Bacon Act, 40 U.S.C. §§ 3141 to 3148.
15. Bidder certifies that it has reviewed the sample contract attached to the ITB and, if selected for award, possesses the resources and technical capacity to comply with all terms and provisions and agrees to be bound thereby.
16. Bidder certifies that it has either i) not been a party to any litigation or arbitration within the last five (5) years in connection with the performance of a contract, or ii) if Bidder has been a party to such litigation or arbitration, has disclosed in its Bid documents sufficient detail including but not limited to how the matter was resolved to enable the Port to make the necessary Responsible Bidder determinations as part of this solicitation.
17. Bidder acknowledges these certifications are in addition to any certifications required under the Contract.

Authorized Signature

Date

(Printed Name and Title)

Invitation to Bid (“ITB”)
Port of Astoria
Marine Contractor Services for
Port of Astoria Dredging:
West Basin Marina and Pier 3 Boatyard Haul-Out
Addendum 3 – Selection Schedule

Marine Contractor Services for West Marina & BY Haul Out Piers Dredging	
Estimated Solicitation Schedule	
Task Item	Anticipated Completion Date
Draft & Issue ITB for Haul Out Piers Rehab	8/12/2026
Pre-Bid Meeting	8/26/2026
Solicitation Protest Deadline	9/2/2026
Question Deadline	9/8/2026
ITB Submission Deadline (Closing)	9/15/2026
Subcontractor Disclosure Deadline	9/15/2026
Bid Opening	9/15/2026
Issue Notice of Award	9/22/2026
Award Protest Deadline	9/29/2026
Port Commission Approval	10/6/2026
Execute Contract	10/20/2026

Invitation to Bid (“ITB”)
Port of Astoria
Marine Contractor Services for
West Basin Marina and Pier 3 Boatyard Haul Out Piers Dredging

Addendum 4 - First-Tier Subcontractor Disclosure Form

BID CLOSING:

Date: _____ Time: _____

Prime Contractor Name: _____

This form must be submitted at the location specified in the Invitation to Bid on the advertised bid closing date within two (2) working hours after the advertised bid closing time.

Bidders are required to disclose information about certain first-tier subcontractors (see ORS 279C.370). Specifically, when the contract amount of a first-tier subcontractor furnishing labor or labor and materials would be greater than or equal to: (i) 5% of the project Bid, but at least \$15,000; or (ii) \$350,000 regardless of the percentage, the Bidder must disclose the below-specified information about that subcontract either in its Bid submission, or within two hours after Bid Closing.

List below the name of each subcontractor that will be furnishing labor or will be furnishing labor and materials and that is required to be disclosed, the category of work that the subcontractor will be performing and the dollar value of the subcontract. Enter “NONE” if there are no subcontractors that need to be disclosed.
(ATTACH ADDITIONAL SHEETS IF NEEDED.)

SUB-CONTRACTOR NAME	CATEGORY OF WORK	SUB-CONTRACT PRICE

Invitation to Bid (“ITB”)
Port of Astoria
Marine Contractor Services for
West Basin Marina and Pier 3 Boatyard Haul Out Piers Dredging
Addendum 5 – Acknowledgment of Supporting Documents

The undersigned hereby acknowledges that he or she has received, read, and thoroughly understands the following:

- i) all Supporting Documents itemized in Section 9 of the ITB, as amended, and reproduced below; and
- ii) if applicable, all amendments to the ITB.

Invitation to Bid - Supporting Documents Marine Contractor Services for West Marina & BY Haul Out Piers Dredging		
ITB Supporting Document	Appellation	Number
Certification Statement	Addendum	1
Bid Form	Addendum	2
Selection Schedule	Addendum	3
First-Tier Subcontractor Disclosure	Addendum	4
Acknowledgment of Supporting Docs	Addendum	5
Site Diagrams	Exhibit	1
Sample Form Contract	Exhibit	2
Permits	Exhibit	3
Sample Bond Form	Exhibit	4

Authorized Signature

Printed Name and Title

Date