

**MEETING MINUTES
NOVEMBER 04, 2025**

PORT OF ASTORIA
REGULAR SESSION
COMMISSION CHAMBERS
422 GATEWAY AVE., SUITE 100
ASTORIA, OR 97103

Call to Order

Chairman Rohne called the Regular Session to order at 4:00 PM.

Roll Call

Commissioners Present: Dirk Rohne; Robert Stevens; Jim Campbell; and Thaddeus Fickel. Tim Hill was absent.

Staff Present: Executive Director Will Isom; Finance and HR Director Melanie Howard; Boatyard Manager Brendon Stock; and Office Manager Dianna Delgado.

Port Counsel: Eileen Eakins was not present at this session.

Also Attending: Rob Seitz, Roxanne Fick of Sundial Travel, and Finance Advisory Committee member Cliff Fick.

Pledge of Allegiance

Changes/Additions to the agenda

No changes or additions were made to the agenda.

Public Comment for items on the agenda

No public comment was received.

Consent Calendar

The Consent Calendar consisted of the following:

- Meeting Minutes – Regular Session 10/7/2025; Workshop Session 10/21/2025.
- Financials – September 2025
- Event Calendar – November 2025

Commissioner Campbell moved to approve the Consent Calendar as presented. Commissioner Fickel seconded. The motion carried 4-0 amongst the Commissioners present.

Votes were as follows: Stevens – Aye, Fickel – Aye, Rohne – Aye, Campbell – Aye.

Action Items

7a. Boatyard Grant Award – Northwest Oregon Works

- Executive Director Will Isom presented the notice of award for a \$15,886.05 grant from Northwest Oregon Works to replace the scales on the Boatyard's 88-ton travel lift.
- Boatyard Manager Brendon Stock explained that the travel lift's manual hydraulic scales had begun to fail due to age, resulting in inaccurate weight readings and the need to turn away

vessels approaching the lift's capacity. The new digital scale system provides more precise and reliable readings, and a full inspection and report were completed by Kendrick Equipment. All project costs were covered by the grant funds.

- Isom noted that the Boatyard has outperformed its budget for the seventh consecutive year and commended Brendon and the team for their continued success.

Commissioner Stevens moved to accept the grant award in the amount of \$15,886.05 from Northwest Oregon Works to support the replacement of the digital scales on the Boatyard's 88-ton travel lift. Commissioner Campbell seconded. The motion carried 4-0 amongst the Commissioners present.

Votes were as follows: Stevens – Aye, Fickel – Aye, Rohne – Aye, Campbell – Aye.

Public Comment for items not on the agenda

No public comment was received.

Commission Reports

Commissioner Campbell reported on the following:

- Spoke with one of the individuals who originally worked on the piling and casing at Pier 1 and confirmed that casing was installed and filled with concrete. Questioned the need to spend money on piling inspections.

Commissioner Stevens reported on the following:

- Attended Representative Bonamici's town hall, which focused primarily on political issues. No Port-related topics were discussed, but recommended to attend such events for awareness.
- Thanked Port staff and Joe Tadei for their work on the mooring lines at Pier 1.

Commissioner Rohne reported on the following:

- Spoke with Commissioner Hill, who was unable to join the meeting via Zoom due to technical difficulties.

Commissioner Fickel reported on the following:

- Shared information from Astoria Public Schools regarding recent reductions to SNAP benefits and encouraged food donations for families in need. He also suggested posting donation information on the Port's website.

Executive Director Comments

- Emergency repairs at Pier 2 have been completed, and permit applications have been submitted for additional work scheduled to begin by November 1, 2026.
- All FEMA grant purchases were finalized by the deadline, and reimbursement is expected within 30–60 days.
- J.F. Brennan began dredging work along the waterfront this week.
- The fiscal year 2025 audit has been completed. The audit partner will present findings to the Finance Committee on November 13.
- Addressed inaccuracies in a recent newspaper article regarding Port activities; corrections were published after communication with the editor and publisher.

Upcoming Meeting Dates

- Finance Committee Meeting – November 13, 2025, at 12:00 PM
- Workshop Session – November 18, 2025, at 4:00 PM
- Regular Session – December 2, 2025, at 4:00 PM

Adjourned

Chairman Rohne adjourned the meeting at 4:16 PM.

APPROVED:

ATTEST:



Dirk Rohne, Board Chairman
Board of Commissioners



Thaddeus Fickel, Secretary
Board of Commissioners

Respectfully submitted by:
Dianna Delgado
Office Manager

December 16, 2025
Date Approved by Commission