

## PROPOSER INFORMATION AND CERTIFICATION SHEET

The undersigned hereby acknowledges she/he has read and understands all requirements and specifications of the Request for Proposals (RFP), including all supporting documents of whatever type.

**OFFICIAL CONTACT:** The Port requests that the Proposer designate one person as authorized to receive, on behalf of the Proposer, all communication from the Port of Astoria regarding the attached Proposal. Identify the Contact name and fill in the information below. Please print clearly.

|  |  |
|--|--|
| Legal Name of Proposer                               |  |
| Address  |  |
| City, State, Zip                                     |  |
| State of Entity Registration                         |  |
| Entity Type  |  |
| Contact Name   |  |
| Phone  |  |
| Email  |  |
| OR Business Registry No.<br>(if applicable)          |  |
| Resident Proposer under<br>ORS 279A.120? [yes or no] |  |

By its submission of this Proposal and authorized signature below, Proposer certifies to the following:

1. (a) Proposer grants permission to the Port of Astoria to contact the above-named person (Contact Name) to verify the information contained therein and for all other purposes in connection with the Proposal.  
 (b) The information contained within the Proposal is true and accurate.
2. (a) The Proposal is the original work of the Proposer and has been developed independently, without consultation, communication or agreement with any employee, agent, or consultant to the Port.  
 (b) The Proposal has been developed independently, without consultation, communication or agreement with any other Proposer or other parties for the purpose of restricting competition or any other illicit purpose.  
 (c) No attempt has been made or will be made by the Proposer to induce any other Proposer to submit or not to submit a Proposal for the purpose of restricting competition.

- (d) No relationship exists or will exist during the contract period between Proposer and the Port or any other State agency that interferes with fair competition or constitutes a conflict of interest.
3. (a) Proposer acknowledges receipt of any and all addenda, exhibits, or other attachments to this RFP, *including any amendments thereto*.
- (b) Proposer understands and accepts the procedures, evaluation criteria, and other requirements of this RFP.
- (c) If selected for award of the contract, Proposer agrees to negotiate a contract with the Port for completion of the Project in good faith.
4. Proposer is not in violation of any tax laws of the state or a political subdivision of the state, including, without limitation, ORS 305.620 and ORS chapters 316, 317 and 318.
5. (a) Proposer does not discriminate in its employment practices with regard to race, creed, age, religious affiliation, gender, disability, sexual orientation, national origin. When awarding subcontracts, Proposer does not discriminate against any business certified under ORS 200.055 as a disadvantaged business enterprise, a minority-owned business, a woman-owned business, a business that a service-disabled veteran owns or an emerging small business. If applicable, Proposer has, or will have prior to contract execution, a written policy and practice, that meets the requirements described in ORS 279A.112 (formerly HB 3060), of preventing sexual harassment, sexual assault and discrimination against employees who are members of a protected class.
- (b) Proposer complies with ORS 652.220 regarding prohibition of discriminatory wage rates based on a protected class and prohibition of discrimination against employee who is complainant. If selected for award under this RFP, Proposer's continuing compliance with ORS 652.220 constitutes a material element of the contract entered into between Owner and Proposer and failure to comply constitutes a breach that entitles The Port to terminate the contract for cause.
6. Proposer and Proposer's employees, agents, and subcontractors are not included on:
- A. the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>, or
- B. the government wide exclusions lists in the System for Award Management found at: <https://www.sam.gov/portal/>
7. Proposer certifies that, to the best of its knowledge, there exists no actual or potential conflict between the business or economic interests of Proposer, its employees, or its agents, on the one hand, and the business or economic interests of the Port, on the other hand, arising out of, or relating in any way to, the subject matter of the RFP. If any changes occur with respect to Proposer's status regarding conflict of interest, Proposer shall promptly notify the Port in writing.
8. Proposer understands that any statement or representation it makes, in response to this RFP, if determined to be false or fraudulent, a misrepresentation, or inaccurate because of the omission of material information could result in a "claim" {as defined by the Oregon False Claims Act, ORS 180.750(1)}, subject to the Oregon False Claims Act, ORS 180.750 to 180.785, and to any liabilities or penalties associated with the making of a false claim under that Act.
9. Proposer certifies that neither it, nor any of its principals:

(a) have been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal Agency or State Agency;

(b) have within a three year period preceding this Proposal been convicted of, or had a civil judgment rendered against them for commission of fraud, a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of antitrust statutes; commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) are presently indicted for or criminally or civilly charged by a government entity (federal, state, or local) with the commission of any of the offenses enumerated in this certification; and

(d) have not within a three year period preceding this Proposal had one or more public transactions (federal, state, or local) terminated for cause. This certification is a material representation of fact upon which the Port will rely in entering into any contract with the Proposer. If it is later determined that Proposer knowingly rendered an erroneous certification, in addition to other remedies available, the Port may pursue available remedies including suspension, debarment, or termination of the contract.

10. Proposer certifies that it has available the appropriate financial, material, equipment, facility and personnel resources and expertise, or ability to obtain the resources and expertise, necessary to demonstrate the capability of the firm to meet all contractual responsibilities.
11. Proposer certifies that it holds all required licenses to perform the full scope of work under the contract to be awarded.
12. Proposer certifies that it qualifies as a carrier-insured employer or a self-insured employer under ORS 656.407 or has elected coverage under ORS 656.128.
13. Proposer certifies that it has reviewed the sample contract attached to the RFP and, if selected for award, possesses the resources and technical capacity to comply with all terms and provisions and agrees to be bound thereby, *including but not limited to all provisions in the 'Required Provisions' section.*
14. Proposer certifies that it has either i) not been a party to any litigation or arbitration within the last five (5) years in connection with the performance of a contract, or ii) if Proposer has been a party to such litigation or arbitration, has disclosed in its Proposal documents sufficient detail including but not limited to how the matter was resolved to enable the Port to make the necessary Responsible Proposer determinations as part of this solicitation.
15. Proposer acknowledges these certifications are in addition to any certifications required under the Contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Request for Proposals (RFP)  
 Port of Astoria  
 Engineering Services for  
 Pier 3 Boatyard Haul Out Piers Rehabilitation  
 Addendum 2 – Solicitation Schedule

| <b>Engineering Services for<br/>Pier 3 Boatyard Haul Out Piers Rehabilitation</b> |  |
|---|--|
| <b>Estimated Solicitation Schedule</b>  |  |
| <b>Task Item</b>  | <b>Anticipated<br/>Completion<br/>Date</b> |
| Draft & Issue RFP for Haul Out Piers Rehab Engineering Work                       | 5/13/2026                                  |
| Solicitation Protest Deadline   | 5/29/2026                                  |
| Question Deadline   | 5/29/2026                                  |
| RFP Submission Deadline   | 6/9/2026                                   |
| Phase 1 Evaluation  | 6/16/2026                                  |
| Announce Scores & Rank for Proposers  | 6/16/2026                                  |
| Declare Deadline for Pricing Proposal   | 6/16/2026                                  |
| Estimated Pricing Proposal Deadline   | 6/30/2026                                  |
| Phase 2 Evaluation  | 7/7/2026                                   |
| Issue Notice of Intent to Award   | 7/7/2026                                   |
| Award Protest Deadline  | 7/14/2026                                  |
| Commission Approval   | 7/21/2026                                  |
| Execute Contract  | 8/4/2026                                   |

Request for Proposals (RFP)  
Port of Astoria  
Engineering Services for  
Pier 3 Boatyard Haul Out Piers Rehabilitation  
Addendum 3 – Selection Criteria

| <b>Request for Proposals (RFP)<br/>Port of Astoria<br/>Engineering Services for<br/>Pier 3 Boatyard Haul Out Piers<br/>Rehabilitation</b> |               |
|---|---------------|
| <b>SELECTION CRITERIA &amp; WEIGHT</b>  |               |
| <b>Criterion</b>  | <b>Weight</b> |
| Project History   | 35%           |
| Project Team  | 30%           |
| Project Schedule  | 20%           |
| Pricing Policies  | 15%           |

Request for Proposals (“RFP”)  
 Port of Astoria  
 Engineering Services for  
 Port of Astoria Pier 3 Boatyard Haul Out Piers

Addendum 4 – Acknowledgment of Receipt of All Supporting Documents

The undersigned hereby acknowledges that he or she has received all Supporting Documents itemized in Section 10 of the RFP, as amended, and reproduced below.

| <b>Request for Proposals (RFP)<br/>Port of Astoria<br/>Engineering Services for<br/>Port of Astoria Pier 3 Boatyard Haul Out Piers</b> |                    |               |
|--|--------------------|---------------|
| <b>List of RFP Documents</b>   |                    |               |
| <b>RFP Supporting Document</b>   | <b>Appellation</b> | <b>Number</b> |
| Certification Statement  | Addendum           | 1             |
| Solicitation Schedule  | Addendum           | 2             |
| Evaluation Criteria  | Addendum           | 3             |
| Acknowledgement of Receipt of All Supporting Documents   | Addendum           | 4             |
| Plans & Drawings   | Exhibit            | 1             |
| Site Diagrams  | Exhibit            | 2             |
| Sample Form Contract   | Exhibit            | 3             |
| Permit - DSL   | Exhibit            | 4             |
| Permit - Corps   | Exhibit            | 5             |

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Printed Name and Title

\_\_\_\_\_  
 Date