



**MEETING MINUTES
JUNE 02, 2026**

**PORT OF ASTORIA
BUDGET ADOPTION HEARING
AND REGULAR MEETING
422 GATEWAY AVE, STE 100
ASTORIA, OR 97103**

BUDGET ADOPTION HEARING

Call to Order

Chairman Rohne called the Budget Adoption Hearing to order at 4:00 PM.

Roll Call

Commissioners Present: Dirk Rohne; Robert Stevens; Jim Campbell; Tim Hill; and Thaddeus Fickel.

Staff Present: Executive Director Will Isom; Deputy Director Matt McGrath; Finance & HR Director Melanie Howard; Marina Manager Janice Burk; Terminal Manager Dianna Delgado; and Administrative Assistant Katie Brown.

Port Counsel: Eileen Eakins was not present at this session.

Also Attending: Finance Committee Chairman David Oser; Budget Committee Member Steve Kraske; Clatsop County Commissioner Mike Brosius; and Jay Corella of *The Daily Astorian*.

Pledge of Allegiance

Presentation of Proposed Budget for Fiscal Year 2026-2027

Finance & HR Director Melanie Howard presented the proposed FY 2026-2027 budget appropriations. The appropriations were previously reviewed and approved by the Budget Committee. The appropriations included:

- Personnel Services: \$3,766,029
- Materials & Services: \$5,624,808
- Capital Outlay: \$9,035,033
- Debt Service: \$1,645,693
- General Fund Total: \$20,271,563
- Special Revenue Fund Total: \$171,322
- Unappropriated/Reserve Amount: \$1,144,881
- Total Budget: \$21,587,766

Call for Public Comment on Proposed Budget

No public comment requests were received.

Adjourned

Chairman Rohne adjourned the hearing at 4:06 PM.

REGULAR MEETING

Call to Order

Chairman Rohne called the Regular Meeting to order at 4:07 PM.

Changes/Additions to the Agenda

There were no changes to the agenda.

Public Comment for items on the agenda

No public comment was received.

Consent Calendar

The Consent Calendar consisted of the following:

- Minutes – Workshop Session 4/21/26; Finance Committee Meeting 5/4/2026; Regular Meeting 5/5/2026; and Workshop Session 5/19/2026
- Financials – April 2026
- Event Calendar – June 2026

Commissioner Fickel moved to approve the consent calendar as presented. Commissioner Hill seconded. The motion carried 5-0 amongst the Commissioners present. Votes were as follows: Rohne – Aye, Stevens – Aye, Campbell – Aye, Hill – Aye, Fickel – Aye

Advisory Items

5a. Marina Proposed Rate Increase

Marina Manager Janice Burk presented a three-year rate increase for the marina moorage, Vehicles with Trailer parking and waitlist fees.

- Annual moorage would increase \$3/year for three years; monthly and off-season moorage \$2/month for three years. Daily rates would be tiered by vessel size, averaging 15% summer and 18% off-season increases. Comparative graphs of nearby marinas indicate that Port of Astoria's rates generally fall in the middle range, occasionally landing slightly above or below peers depending on the category.
- Vehicles with Trailer parking would increase from \$10 to \$20/day. Single vehicles remain \$10/day.
- Waitlist fees would include \$50 setup fee and \$25 annual renewal. These fees align with practices at other marinas and ensure commitment and maintain an accurate list (currently 134 on the waitlist).

Action Items

6a. Resolution 2026-01 Adopting the Budget 2026-2027

The budget for fiscal year 2026-2027 in amount of \$21,587,766 was presented to the commission by Melanie Howard for approval and adoption.

Commissioner Fickel moved to approve the Resolution 2026-01 as presented to adopt the budget and make appropriations for the Fiscal Year 2026-2027. Commissioner Hill seconded. The motion carried 5-0 amongst the Commissioners present. Votes were as follows: Rohne – Aye, Stevens – Aye, Campbell – Aye, Hill – Aye, Fickel – Aye

6b. Resolution 2026-02 Imposing and Categorizing Taxes 2026-2027

Taxes provided for the adopted budget for fiscal year 2026-27 are imposed at the rate of \$.1256 per \$1,000.

Commissioner Stevens moved to approve Resolution 2026-02 to impose and categorize taxes for

the Fiscal Year 2026-2027 at the rate of \$.1256 per \$1,000. Commissioner Campbell seconded. The motion carried 5-0 amongst the Commissioners present. Votes were as follows: Rohne – Aye, Stevens – Aye, Campbell – Aye, Hill – Aye, Fickel – Aye

6c. Executive Director Contract Approval

The Executive Director contract was presented to the commission for approval.

Commissioner Fickel moved to approve the Executive Director Contract as presented. Commissioner Hill seconded. The motion carried 4-0 with 1 abstention amongst the Commissioners present. Votes were as follows: Rohne – Aye, Stevens – Aye, Campbell – Abstain, Hill – Aye, Fickel – Aye

Public Comment for items not on the agenda

There were no public comments.

Commission Reports:

Commissioner Hill reported on the following:

- Attended the Navy reception and commended the professionalism and character of the service members.
- Commended Melanie Howard and the Budget Committee for their extensive work in preparing the budget.

Commissioner Campbell did not have anything to report.

Commissioner Fickel reported on the following:

- Echoed Commissioner Hill's comments regarding the Navy reception.
- Expressed appreciation for staff efforts on the budget.
- Congratulated Will Isom on his Executive Director Contract Extension.

Commissioner Rohne reported on the following:

- Expressed appreciation to County Manager Don Bohn for assisting in mediating the Executive Director contract.

Commissioner Stevens reported on the following:

- Shared observations from attending the Clatsop Economic Development Resource Awards; encouraged Commissioners to represent the Port at similar events for engagement with local officials and businesses.

Executive Director Comments

- Reported on the recent oil-spill incident at the Port; The incident began with an initial report of a small amount of oil under the pier, which was confirmed by staff before bringing in Graymar Environmental to assess and begin cleanup; however, additional sheening was observed over the weekend between Pier 2 and Pier 3, indicating the leak was more significant than first believed.
 - The source was identified as an abandoned 12-inch bunker-fuel pipe beneath the pier, where residual fuel had collected in a low point and ultimately escaped due to a failed flange. In response, approximately 50 feet of the damaged pipe section was removed, while the remaining pipe sections were securely capped.
 - Containment booms were deployed, including around fishing vessels during offloading, to prevent contamination.

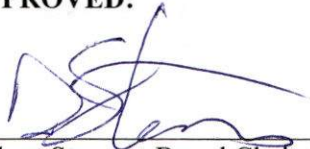
- A unified response was coordinated with the U.S. Coast Guard serving as incident command along with Oregon DEQ, NOAA, and the Oregon Department of Fish and Wildlife.
- Cleanup operations were carried out while accommodating active seafood-processor traffic.
- Financial impacts are still being calculated on a time-and-materials basis, and staff are reviewing potential funding sources and whether past agreements, such as AOC4-related PRP responsibilities, may apply.
- Future remediation requirements will be evaluated as more information becomes available, and staff will provide updates as cost assessments are finalized.
- Recognized newly elected County Commissioner Mike Brosius in attendance.

Upcoming Meeting Dates

- Airport Advisory Committee – June 8, 2026, at 4:00 PM
- Workshop Session – June 16, 2026, at 4:00 PM
- Regular Meeting – July 7, 2026, at 4:00 PM

Adjourned

Chairman Rohne adjourned the meeting at 4:33 PM.

APPROVED:

Robert Stevens, Board Chairman
Board of Commissioners

ATTEST:

Thaddeus Fickel, Secretary
Board of Commissioners

Respectfully submitted by:
Katie Brown, Administrative Assistant

July 7th, 2026

Date Approved by Commission