



Approved Annual Budget

Fiscal Year

July 1, 2024 – June 30, 2025

Port of Astoria



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Executive Director's Budget Message

On behalf of the Port of Astoria management team, I am pleased to present for your consideration the proposed budget for the 2025 fiscal year. This budget represents our best estimate as to the available resources, operational and capital requirements for the upcoming year. It also represents the Port's continued efforts to uphold our mission statement: to generate economic growth and prosperity in a safe and environmentally responsible manner for its citizens through creation of family wage jobs and prudent management of its assets.

The Port's budget serves as a working document to provide guidance for our staff and commission to ensure resources are being deployed in a way that best serves the Port and the community we serve. Towards that aim, we work to maximize resources, minimize unnecessary spending, and continue leveraging our resources for capital investments and infrastructure.

Since the budget committee last met a year ago, there has been historic progress at the Port. In my message to the budget committee last year in reference to our highest priority project, the re-build of Pier 2 West, I stated, "The Port is currently pursuing funding through multiple channels including applications submitted for the Federal Maritime Administration's Port Infrastructure Development Grant Program, the Federal Maritime Administration's Rebuilding American Infrastructure with Sustainability and Equity grant program, as well as legislative funding requests at the state and federal level." I am pleased to report that since that time the Port has secured nearly \$28 million in project funding, including a \$25.3 million U.S. Department of Transportation grant, \$1 million in Federal Community Project Funding and over \$1.2 million in support from the State of Oregon. We continue to make progress on the preconstruction phase of this project and are tentatively scheduled to start construction in November of 2025.

In August of 2023 the Port of Astoria and Coast Guard Air Station Astoria co-hosted an open house and fly-in event at the Astoria Regional Airport that attracted an estimated 3,000 attendees and was considered a huge success. Planning has already begun for our next fly-in event later this year. In January of this year, log export operations resumed on the central waterfront for the first time in 5 years, which generates and supports jobs in our area, provides revenue for the Port and supports the Port's mission. The Port is also in the final stages of the Master Planning process for both the Airport and Boatyard, both of which have significant potential for future growth.

After several years of contraction to Port business, largely fueled by impacts of Covid-19, the Port is now in a phase of expansion and economic growth. For fiscal year 2025 our proposed budget projects increases in operating revenues of over \$2 million over prior year. Successfully managing this growth and prosperity will require responsible decision making, careful planning, prudent management of funds and a conservative, strategic approach for how we staff this growth.

The Port continuing to engage with and foster positive relationships with the community, our business partners, federal, state and local agencies, as well as our elected officials remains a high priority.

I would like to thank the members of our budget for volunteering to be a part of this process. Your input and feedback are crucial as a check and balance mechanism to ensure the resources and assets the Port is tasked with managing for the public's interest are utilized in a fiscally



responsible manner. I'd also like to thank our Budget Officer, Melanie Howard, for her significant role in building and presenting the budget proposal you have in front of you today.

Lastly, I want to thank the Port Commission and Port staff for their continued dedication to the Port. The reputation and public perception of the Port are on an upward trajectory because of the quality people we have throughout the organization.

I am optimistic about the Port's future through enhancing and maintaining Port assets and properties, continuing to improve the business model of the Port, providing quality customer service to our users, and building upon the positive reputation the Port has built over the past few years.

Respectfully,

Will Isom
Executive Director

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INTRODUCTION

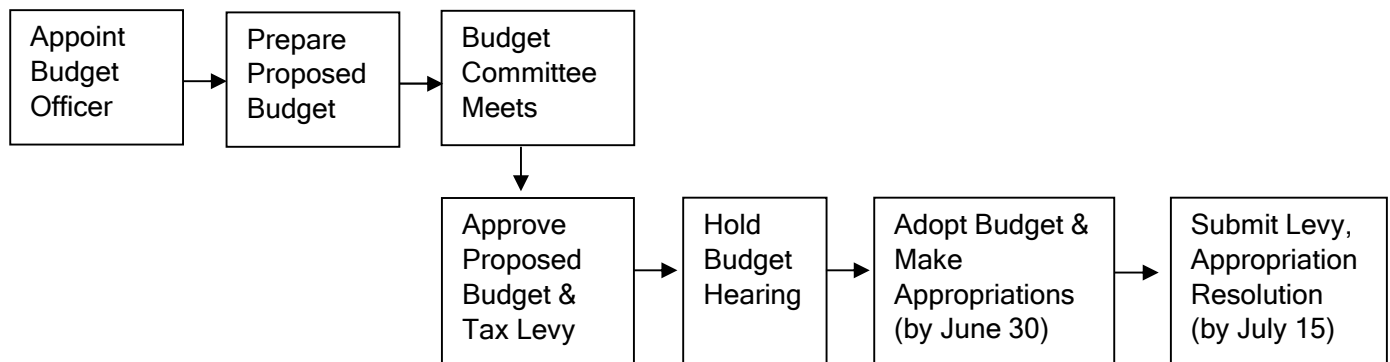
The purpose of a budget, as defined by the Oregon Department of Revenue, is to encourage local governments to evaluate their needs in light of revenue sources available to meet those needs. Without an adopted budget, a local government's ability to impose property tax, and their authority to spend money or incur obligations, expire on June 30th.

It is the responsibility of the budget committee to review the budget, consider public comment, and discuss and revise the budget as needed. Once the review process is complete, the budget committee is expected to approve the budget and property taxes, and the approved budget is presented to the Board of Commissioners for adoption.

This budget document is intended to summarize the major provisions within the budget, provide context for the resources and expenditures as approved, and provide a comprehensive means of monitoring Port performance in the coming year. Comparisons primarily reference revenues and expenditures for the prior 2022-23 fiscal year, the budget for the current 2023-24 fiscal year, and year-to-date trends for the current 2023-24 fiscal year.

The principal framework for this budget is from the Strategic Business Plan Update (2019-2024) and Capital Facilities Plan (2020). The Strategic Business Plan Update outlines the Port's strategic direction for the next three to ten years, with the Capital Facilities Plan addressing many topics within the Strategic Plan. Working together and in support of each other, both documents provide critical direction and focus at a time when such highly focused efforts are necessary to maintain the Port's role as an economic driver for the NW Oregon region and the state. References to the Capital Facilities Plan can be found in the capital projects section starting on page 16 of this document.

Simplified Budget Process

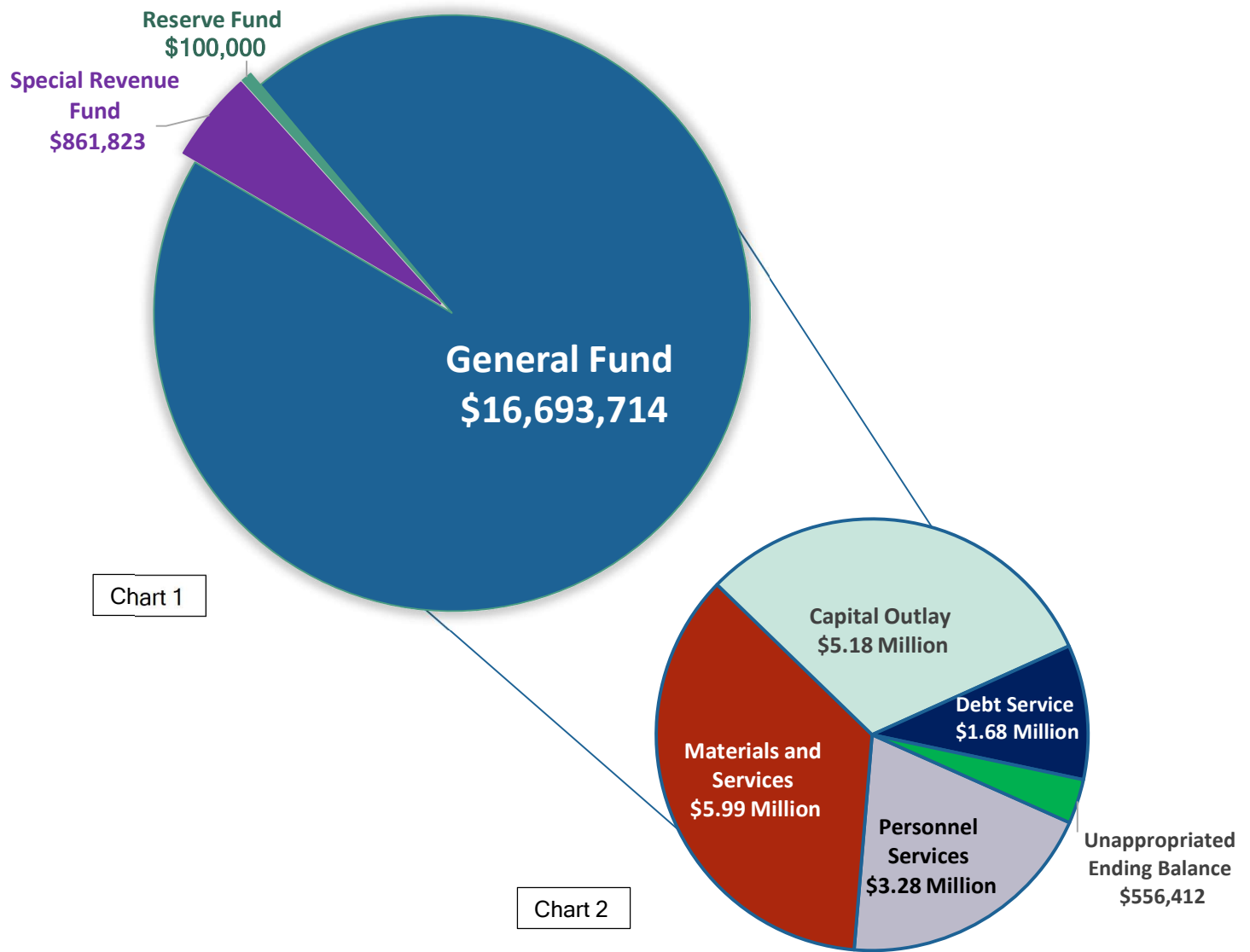


BUDGET OVERVIEW

The Port of Astoria's approved budget is divided into three separate funds: the General Fund, which contains most of the Port's resources and expenditures; the Special Revenue Fund, which was created for the receipt of funds from timber sales; and the Reserve Fund, which was created to allow for accumulation and expenditure of reserves for capital improvements. For each fund, resources (beginning cash balance plus anticipated revenues) and expenditures (decreases in net financial resources) must be balanced. In the case where resources exceed expenditures, the excess is budgeted as an Unappropriated Ending Balance. Chart 1 below shows the relative resources/expenditures by fund.

The majority of this document will focus on activities within the General Fund. Approved requirements by object classification within the General Fund budget are shown in Chart 2.

APPROVED RESOURCES/EXPENDITURES BY FUND AND GENERAL FUND EXPENDITURE DETAIL



GENERAL FUND OVERVIEW

The budgetary General Fund is used for everyday operations and includes income and expenses related to the Port's various operational activities, as well as grant revenues, tax revenues, and capital expenditures. The budget for FY 2023-24 was separated into eight departments: Waterfront West - Piers & Properties, Waterfront West - Cruise, Waterfront West - Boatyard, Waterfront East - Properties, Waterfront East - Marinas, Airport, Security, and Administration. For the approved budget, a ninth department categorized as Waterfront West - Logs has been added to capture resources and expenditures related to logging activities.

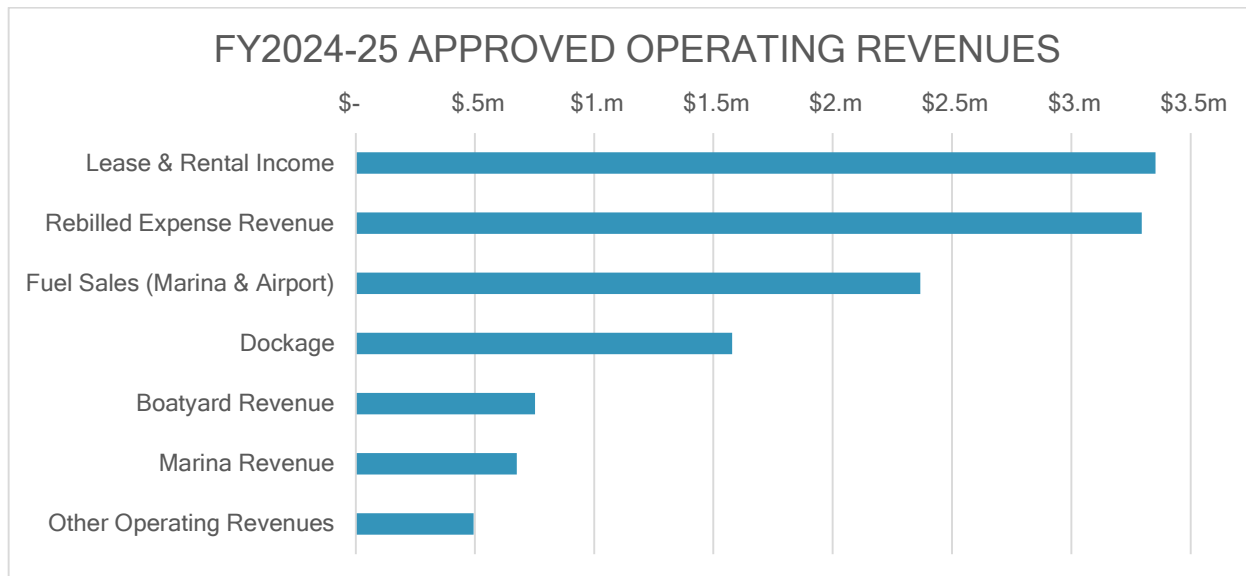
The following sections briefly outline the approved revenues and expenditures within the General Fund.

Operating Revenues

The Port of Astoria's main revenue centers are properties (lease & rental income), piers (dockage income), the East and West Basin Marinas and Boatyard, and fuel sales at the West Basin Marina and the Airport. The Port also collects pass-through rebilling for tenants, cruise ships and other customers; some rebilled expense revenues have built-in profit margins of varying degrees.

The following table and chart compare the approved budget with the current budget and fiscal year 2022-23 actual revenues and are intended to show the relative contributions by each operating center.

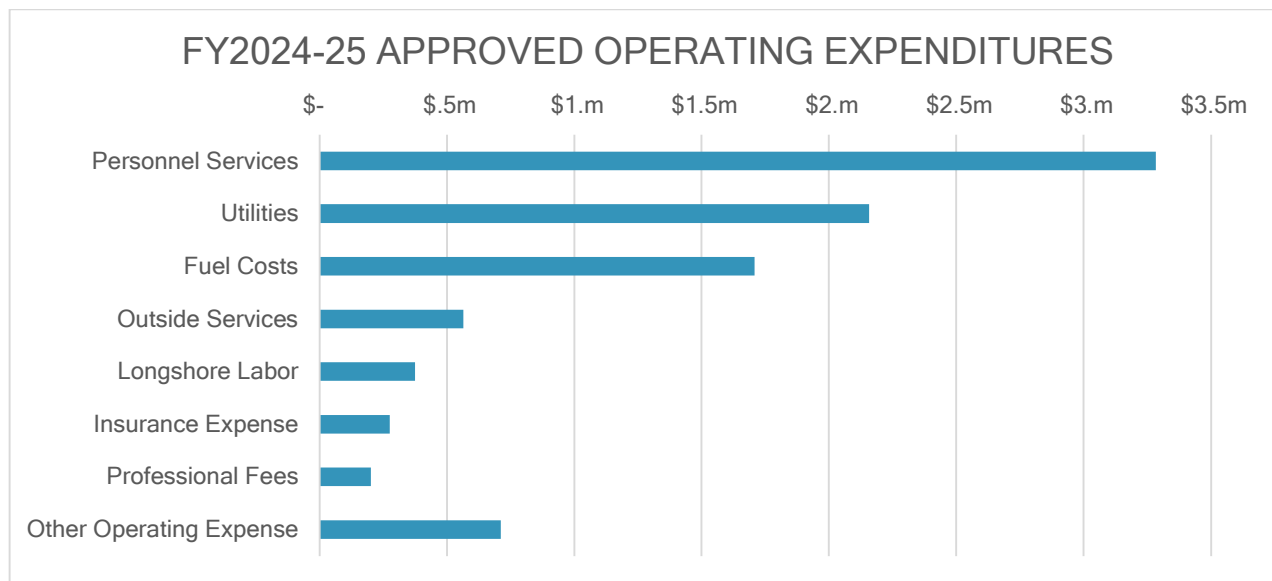
OPERATING REVENUES	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS
Lease & Rental Income	3,353,550	2,993,530	2,529,633
Rebilled Expense Revenue	3,295,733	2,293,288	1,764,346
Fuel Sales (Marina & Airport)	2,366,984	2,072,009	1,790,598
Dockage	1,577,919	1,129,662	755,408
Boatyard Revenue	751,800	739,375	691,296
Marina Revenue	676,340	709,315	659,712
Other Operating Revenues	494,606	397,288	312,305
TOTALS	12,516,932	10,334,467	8,503,298



Operating Expenses

The Port's largest operational expense in any given year is for personnel services, which is typically close to 35% of total operating expense. The following table and chart show comparisons of budgeted and actual expenditures and are intended to show the relative expenditures by expense type.

OPERATING EXPENSE	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS
Personnel Services	3,283,192	2,994,266	2,726,796
Utilities	2,157,649	1,896,180	1,688,950
Fuel Costs	1,707,654	1,431,054	1,233,675
Outside Services	564,319	498,035	440,826
Insurance Expense	275,679	249,268	235,013
Longshore Labor	374,823	316,467	167,112
Professional Fees	201,730	274,393	175,103
Other Operating Expense	711,627	655,497	633,050
TOTALS	9,276,674	8,315,160	7,300,525

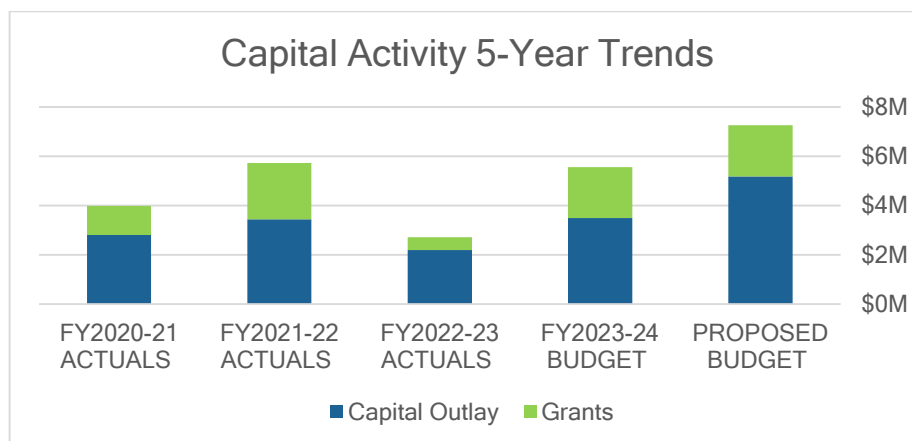


Non-Operating Revenues & Expenses

The largest non-operating budget item is for capital outlay, which captures expenditures for the purchase, construction, or improvement of capital assets. The Port defines capital assets as tangible or intangible assets with an initial cost of more than \$5,000 and an estimated life in excess of one year. To offset these costs, the Port will pursue grant opportunities to fund all or a portion of a particular project.

The table and chart below show the changes in actual and budgeted capital activity over a five-year period. A full list of all approved capital projects and grant estimates can be found on page 19, and details on larger projects can be found in the Capital Projects section starting on page 16.

Capital Activity	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS	FY2021-22 ACTUALS	FY2020-21 ACTUALS
Capital Outlay	5,177,230	3,489,034	2,190,002	3,436,582	2,803,347
Grants	2,082,400	2,065,120	514,188	2,289,817	1,179,811
Net Capital Spending	3,094,830	1,423,914	1,675,815	1,146,765	1,623,536
Year-over-Year Change	1,670,916	(251,901)	529,050	(476,771)	



Other non-operating resources and expenditures are mainly comprised of tax revenues and debt service expenses. The tables below show comparisons of budgeted and actual non-operating resources and expenditures. Additional information on debt service expenses can be found on page 13 of the packet.

NON-OPERATING INCOME	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS
Property Tax Revenues	1,112,850	954,000	876,101
Timber Tax Revenues	192,580	189,164	193,744
Other County Revenues	39,500	39,500	36,091
Interest Income	13,200	1,980	1,198

NON-OPERATING EXPENSE	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS
Principal Expense	1,252,832	1,208,513	801,432
Interest Expense	430,567	447,114	249,725

BUDGET HIGHLIGHTS

Overview

In January 2024, the Port of Astoria signed a new agreement with Northwest Forest Link, reintroducing logging to Pier One and generating additional revenues from land lease, office space lease, and dockage-related income. The category Waterfront West - Logs has been added to capture estimated revenues and expenses tied to this new agreement.

Looking at other lease and rental income, the Port's properties are at near-full capacity, contributing to strong financial stability. All income and expense items related to vessel activity have been increased from both prior-year and budget, after the current fiscal year was record-breaking for visiting ships. An increase in budgeted fuel sales at the Airport reflects current-year trends of increased activity. Marina and Boatyard budgets are expected to be fairly consistent with what was estimated for the current fiscal year, with moderate growth built in to reflect year-over-year upward trends.

In capital activity, the priority remains the rehabilitation of Pier Two, for which the Port has been awarded \$27.5 million in grant funding on both the state and federal levels. A portion of those funds are available for the current permitting and design phase, but the majority will be made available once construction on the project begins. With a number of other grant-funded projects awarded or anticipated through Business Oregon, FEMA, and the FAA, total grant resources are budgeted at \$2,082,400, with capital outlay approved at \$5,177,230 and net capital activity at \$3,094,830. This represents significant investment in the Port's infrastructure and helps to ensure continued viability and economic growth.

Budgetary Changes Year-Over-Year

The approved budget for resources before grant income is roughly \$2.28 million over the current budget for the 2023-24 fiscal year. The approved budget for requirements before capital and debt service is roughly \$577,000 over the current budget. Comparing the budgets for capital projects, the approved Port spending portion (capital expenditures less anticipated grant resources) is roughly \$1.7 million above the current budget. The approved debt service is roughly \$27,700 over the current budget. Total approved resources/expenditures within the General Fund are \$2.3 million above the current adopted budget.

The approved budget shows significant changes from the 2023-24 budget in the following categories:

Resources

- Rebilled Water/Sewer - increase of \$765,124
- Airport Fuel Gross Revenues - increase of \$322,743
- Dockage (Logs) - increase of \$274,380
- Wharfage & Service/Facility Charges - increase of \$172,336
- Dockage (Cruise) - increase of \$121,928
- Property Taxes - increase of \$158,850
- Lease & Rental Income - increase of \$152,820
- Cruise Ship Bundle Fee - increase of \$83,777
- Equipment Rental Income - increase of \$74,455
- Rebilled Longshore Labor - increase of \$63,583
- Rebilled Security Labor - increase of \$63,060
- Dockage (Piers) - increase of \$52,000
- Marina Moorage - decrease of \$15,470
- Marina Fuel Gross Revenues - decrease of \$27,770

Expenditures

- Personnel Services - increase of \$288,926
- Airport Fuel Costs - increase of \$268,162
- Water/Sewer Expense - increase of \$227,228

There are four major factors influencing the changes in the approved budget:

- Increased water/sewer rebilling reflects a correction to billing for seafood processors, who use large volumes of water.
- Airport fuel sales were trending up the last half of fiscal year 2023-24, and the airport is expected to remain active through the coming year.
- The new agreement with Northwest Forest Link increases lease & rental income and creates new revenues from dockage, wharfage, and service/facility charges for log ships.
- Budgeted increases to vessel-related income (dockage, rebilled labor, cruise ship bundle, equipment rentals) anticipates vessel activity at a similar level to the current fiscal year.

Debt Service

At the end of the current fiscal year, the Port will be carrying notes payables of roughly \$12 million, approximately \$8.7 million of which was originally issued from the Business Oregon Development Department and the Special Public Works Fund of the State of Oregon for various improvements to the Port's marine and airport facilities.

For prior fiscal years ended (FYE) in 2021, 2022, and 2023, the Port was given full or partial deferments of loan payments to Business Oregon. As part of that agreement, three loans were paid off in the FYE 2023, with normal payments resuming in the current fiscal year 2023-24. The upcoming budget anticipates that the Port will continue making regular loan payments.

A significant portion of debt payments made by the Port are tied to the Bornstein processing facility at 9 Portway. This is considered a "pass-through" loan, as quarterly payments are directly offset by lease income paid by Bornstein on a monthly basis. During the deferment periods, \$748,000 of deferred payments were offset by a decrease in lease & rental income from Bornstein Seafoods. In FYE 2023 a modified agreement restarted payments for the Bornstein loan in the fall, with one of the quarterly loan payments being deferred.

Debt Service	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS*	FY2021-22 ACTUALS*	FY2020-21 ACTUALS*
Principal	1,252,832	1,208,513	801,432	206,962	139,262
Interest	430,567	447,114	249,725	84,210	142,939

*Debt deferments began in FYE 2020. Partial repayments started in FYE 2023 and regular payments resumed in FYE 2024.

Cruise Ships

The approved budget for oceangoing cruise ships includes all current reservations (19) plus the addition of four contingency visits, with each ship averaging about \$30,000. There is also a contingency for a cruise ship that may require a longer berth for layover or repairs, estimated to net \$135,000. Smaller riverboats are budgeted for 23 visits, with average net revenues of \$2,000. The approved budget for income from visiting cruise ships is \$1,107,000 with related expense of \$212,000, netting roughly \$900,000. Additional overhead brings the net cruise budget to \$820,910.

Pier Revenues

The difference in non-cruise vessel-related revenues in the current fiscal year from the prior year ending June 2023 was significant. Dockage revenues alone, for July through March, were up \$340,000, or 83%, from the prior year. Rebilled longshore labor was more than double the prior year.

As most of the vessel reservations this year were unanticipated, it can be difficult to predict activity in the coming year, but a schedule was built using the current fiscal year as a model. Revenues and costs related vessel visits affect a number of accounts, including dockage, flowage fees, equipment rental income, security and longshore rebilling and expense, and utility rebilling and expense. With the addition of smaller fishing and research vessels berthing on Pier Two, the total net budget for vessels within Waterfront West - Pier & Properties category is projected to be \$185,800.

Logs

The category for Waterfront West - Logs includes all revenue and expense related to the contract with Northwest Forest Link. The agreement includes leased yard space on Pier One for log storage and leased office space in the Pier One Building, with total budgeted lease income of \$175,420. In addition to passive monthly income, ships that are brought in for log transport are billed by the Port for services such as dockage, wharfage, service/facility fees, longshore labor, equipment usage, and security labor. Estimated income per ship is projected to be \$83,740 with related expense of \$17,125. With a total of seven ships budgeted for the upcoming year, the estimated net profit related to vessel visits is \$466,305. The total net profit from logs, factoring in small overhead costs, is budgeted at \$621,120.

Properties

Lease & Rental Income continues to trend upward. The increase across all properties, including logging-related lease revenue, is \$146,010 from budget and \$630,584 from fiscal year ending 2023. A supplemental budget was adopted for the current fiscal year 2023-24 which included new lease income from the Oregon Department of Human Services as well as Northwest Forest Link. Their combined revenue adds roughly \$287,000 to the current-year adopted budget. Other year-over-year increases can be attributed to new tenants and scheduled annual rent increases. Five-year trends are illustrated by the table below.

Gross Lease Income	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS*	FY2021-22 ACTUALS*	FY2020-21 ACTUALS*
Lease & Rental Income	3,346,740	3,200,730	2,716,156	2,085,180	1,893,423
Year-over-Year Change	+\$146,010	+\$484,574	+\$630,976	+\$191,757	
Year-over-Year % Change	104%	118%	130%	110%	

*Rent deferments for Bornstein Seafoods (tied to debt deferments) began in FYE 2020. The effect in fiscal years ended 2021 and 2022 was a drop in rent of \$748,000 each year. In FYE 2023 a partial deferment affected rent by roughly \$(187,000).

Marina Moorage

Activity at the Marina depends on several factors, including the strength of fishing seasons and the amount of tourist traffic to Astoria. There was significant growth from FYE 2021 to the FYE 2022, but activity in the following years seems to have slowed. To reflect the current-year trends, which show marina revenues at roughly 95% of budget, the approved budget has a decrease of 3% from the current adopted budget. Five-year trends are illustrated by the table below.

Gross Marina Revenue	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS	FY2021-22 ACTUALS	FY2020-21 ACTUALS
Moorage	581,280	596,750	569,543	565,752	518,931
Year-over-Year Change	- \$15,470	+27,207	No change	+\$46,821	
Year-over-Year % Change	97%	105%	100%	109%	

Marina Fuel

In budgeting for marina fuel sales and cost of sales, the following assumptions were made: volumes (gallons sold) would be similar to the current fiscal year 2023-24, fuel costs would remain consistent through the entire year, and sales margins would continue at current markup rates.

Marina Fuel	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS	FY2021-22 ACTUALS
Gas Sales	488,591	520,150	484,919	453,924
Gas COS	345,937	339,967	343,202	299,142
Gas Profits	142,654	180,183	141,717	154,782
Year-over-Year Change	80%	127%	91.5%	
Diesel Sales	226,435	222,658	272,947	249,363
Diesel COS	147,997	145,529	181,600	163,797
Diesel Profits	78,438	77,129	91,347	85,566
Year-over-Year Change	102%	84%	107%	

Boatyard

The Boatyard has seen exponential growth in haulout revenues over the past several years. The chart below depicts annual revenues from FYE 2021, with a total increase of \$283,080 (170%) in just a four-year period. Based on current-year trends, the approved budget is close to what was budgeted for the current year ending June 2024.

Gross Boatyard Revenue	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS	FY2021-22 ACTUALS	FY2020-21 ACTUALS
Boat Haulout	720,000	717,840	660,060	617,760	434,760
Year-over-Year Increase	No change	+\$57,780	+\$42,300	+\$183,000	
Year-over-Year % Increase	100%	109%	107%	142%	

Airport Fuel

In budgeting for airport fuel sales and cost of sales, the following assumptions were made: volumes (gallons sold) would continue to trend upward from the prior and current fiscal years, fuel costs would remain consistent through the entire year, and sales margins would be consistent with recent markups.

Airport Fuel	APPROVED BUDGET	FY2023-24 BUDGET	FY2022-23 ACTUALS	FY2021-22 ACTUALS
Jet A Sales	1,112,144	1,015,356	857,254	700,559
Jet A COS	744,831	674,790	572,932	496,015
Jet A Profits	367,314	340,566	284,322	204,544
Year-over-Year % Increase	108%	120%	139%	
Avgas Sales	539,810	313,845	175,478	111,855
Avgas COS	468,889	270,768	135,941	92,195
Avgas Profits	70,921	43,077	39,537	19,660
Year-over-Year % Increase	165%	109%	201%	

CAPITAL PROJECTS

As part of the budget process, Port of Astoria management has compiled a list of approved capital projects. These projects are typically made up of major rehabilitations or improvements to infrastructure and assets, new acquisitions or ventures to increase revenues, and/or major recurring projects that maintain current operations, such as dredging. The full list of approved capital projects can be found on page 19 of this budget packet while some of the larger projects are detailed below. Along with project descriptions, references are made to the 2021 Capital Facilities Plan (CFP) narrative. The CFP is a roadmap for future development and infrastructural improvements which are essential to the Port's success.

Waterfront West

Waterfront West is the Port's largest contributor to operating income. Property assets within Waterfront West include Piers 1, 2 and 3, and the Central Waterfront area, where the majority of the Port's leased properties are located.

Boatyard

Located on Pier 3, the Port of Astoria Boatyard provides services and facilities that benefit both commercial and recreational vessels. Services include vessel haul-outs and hull washing, while paved uplands areas allow for both short-term and long-term vessel, gear and trailer storage. Expanding boatyard infrastructure will generate additional revenues and provide valuable maintenance options for vessel owners.

Capital Projects:

- Boatyard Equipment - As part of the efforts to expand the services offered at the Boatyard, a grant request is being submitted through the Small Shipyard Grants program administered by MARAD which may be used to buy a new boat lift. This need is addressed in the Capital Facilities Plan as a means of expanding operations and responding to requests by vessel owners looking to haul out vessels that cannot be handled with existing Port equipment. In the coming year, the Port will also be pursuing development of the Boatyard as recommended by the Boatyard Master Plan, anticipated to be presented to the commission in the spring of 2024. [CFP section 7.1]



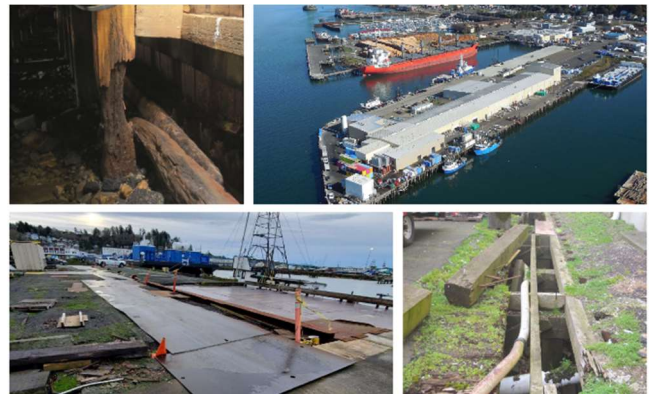
Boat Lift at the Pier 3 Boatyard

Piers

Pier 1 is the site of the Pier 1 Office Building, Log Yard, and Cruise Terminal. Additional dockage for smaller river boats and fishing vessels is available on Pier 2 East, but Pier 2 primarily functions as the base of operations for the Port's two seafood processors: Da Yang Seafoods and Bornstein Seafoods.

Capital Projects:

- P2 West Engineering - 90% Design - The primary goal of the P2 West reconstruction project is to relocate and install a new sheet pile retaining wall and structural fill to replace the existing timber dock structure on the west side of Pier 2. In 2023, work begin on permitting and other pre-construction requirements with the help of the Port's Construction Manager / General Contractor (CM/GC), Bergerson Construction. A contract was signed with PND Engineering,



Pier 2 and P2W dock conditions

which will move into the next phase with a contract to get the design to 90% completion. The Port has been awarded multiple grants for this project, whose total costs may exceed \$25 million. [CFP section 28]

- P2 East Repairs Based on ODOT Reports - Structural components within bents 91 through 201 on the east side of Pier 2 need to be repaired and/or replaced. Due to the condition of these bents, ODOT recommended 3-ton weight restrictions on the structure; repairs are now necessary to keep the pier in working condition. [CFP section 26]

Waterfront West Properties

Properties in the Central Waterfront include the 422 Gateway Building, the Bornstein Seafoods processing plant, Englund Marine, and an assortment of land lease, office and warehouse space on the south side of Gateway Avenue.

Capital Projects:

- 2023-24 Security Upgrades: Pier 1 Generator; Pier 1 Booth; Cyber Security - This project is a continuation of a grant that was awarded in 2023, which has allowed the Port to move forward with a new security booth on Pier 1, a Pier 1 Building generator, and cyber security enhancements for all IT infrastructure. The Port will continue to apply through the annual Port Security Grant program for additional security upgrades. [CFP section 30]
- 422 Gateway Upgrades - Currently home to the Port's administrative offices, the 422 Gateway Building needs additional interior and exterior work. Included in the budget are estimated costs to prepare the new commission chambers, which would be relocated from the current Suite 209 in the Pier 1 Building. [CFP section 2]



422 Gateway Building exterior

Waterfront East

Waterfront East is mainly comprised of the East and West Mooring Basins. Other properties include the Riverwalk Inn, Chinook Building, and land under the Red Building.

West Basin Marina

Capital Projects:

- Marina Piling Replacements - This will be year six of an eight-year project to ultimately replace 200 undersized and failing guide piles at the West Basin Marina. [CFP section 36]
- T-Dock Power - The "T" Dock along the West Basin's eastern side has been underutilized due to inadequate water depths and a lack of electrical infrastructure. Recent dredging work has provided the necessary depths for larger vessel berthing. In late 2023, the Port was able to expand the infrastructure to provide electrical power to a new long-term tenant. Additional investment will allow the Port to open T-Dock to daily, monthly, and annual moorage. [CFP section 34]



West Mooring Basin

East Basin Marina

Capital Projects:

- East Mooring Basin Dredging - The East Basin is the site of Astoria's primary boat ramp, providing convenient access to the Columbia River for fishing and recreational boating and bringing in revenues through parking fees and fuel sales. The boat ramp is a critical asset for the Port and for the local community, and dredging operations have become necessary in order to maintain usability. [CFP section 12]



East Mooring Basin

Airport

The Astoria Regional Airport provides a key service to the community as one of the most accessible general aviation airports on the north Oregon coast. The airport is home to the US Coast Guard facilities, and other major tenants include LEKTRO, Scoular, Life Flight Network, Brim Aviation, the Columbia River Bar Pilots and United Parcel Service.

Capital Projects:

- Hangar Maintenance - Several rows of T-Hangars at the airport are approaching forty years old and need extensive repairs. Renovating the structures to their original functionality will require a detailed capital improvement program, which the Port will be addressing through FAA grant funding. [CFP section 41]
- Industrial Park - The Airport Industrial Park is a 26-acre parcel that the Port began developing for the purpose of generating additional lease revenues. The Port's first AIP tenant, Scoular Companies, began operations in the summer of 2022. With assistance from Clatsop County, the Port will continue to develop acreage to ready the space for additional tenants. [This project is referenced on page 25 of the CFP, as an illustration of the Port's continued efforts towards financial independence. The intention of the Port is to move forward only when adequate funding has been arranged, making this an ideal revenue-generating project that does not require substantial Port resources.]



T-Hangar Rows at the Airport



Fiscal Year 2024-25 Capital Projects - Approved

DEPARTMENT AND PROJECT		CAPITAL SPENDING & GRANTS		
Department	Description	Approved Capital Expenditure	Approved Grant Funding	Approved POA Expense
Administration	2024-25 IT Upgrades	30,000	-	30,000
Airport	Airport Industrial Park	250,000	-	250,000
Airport	Airport Land Improvements	30,000	-	30,000
Airport	Airport Tractor and Mower	60,000	-	60,000
Airport	Backfill and Site Prep Behind Recology	250,000	-	250,000
Airport	Hangar Maintenance	300,000	300,000	-
Airport	Terminal Building - Remodel/Upgrades	50,000	-	50,000
Airport	Tide Gate Feasibility Study	40,000	40,000	-
WFE - Marinas	2024-25 Security Upgrades: Trident Equipment, Misc.	50,000	37,500	12,500
WFE - Marinas	East Mooring Basin Dredging	400,000	-	400,000
WFE - Marinas	Fender Pile Replacement (25) West Basin Marina	250,000	-	250,000
WFE - Marinas	West Basin T-Dock Power	85,000	-	85,000
WFW	2023-24 Security Upgrades: Pier 1 Generator; Pier 1 Booth; Cyber Security	90,000	31,500	58,500
WFW	413 Gateway Building - Repairs/Upgrades	55,000	-	55,000
WFW	422 Gateway Building - Repairs/Upgrades	200,000	-	200,000
WFW	Gateway Avenue Repair / Restripe	27,500	-	27,500
WFW	Pier 1 Building - Repairs/Upgrades	35,000	-	35,000
WFW	Pier 1 Face - Replace Yokohamas	40,000	-	40,000
WFW	Pier 2 East - Repairs based on ODOT reports	550,000	-	550,000
WFW	Pier 2 West Engineering - 90% Design	834,800	584,400	250,400
WFW	Pier 2 West NEPA Requirements	80,630	30,000	50,630
WFW	Pier 2 West Appraisals	10,800	-	10,800
WFW	Pier 2 West Wetlands Mitigation Bank Study	26,500	23,850	2,650
WFW	Wayfinding Signage	30,000	-	30,000
WFW - Boatyard	Boatyard Equipment	1,377,000	1,032,750	344,250
WFW - Boatyard	Boatyard Upgrades	25,000	-	25,000
TOTALS		5,177,230	2,080,000	3,097,230

RESOURCES
General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION		Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
1	766,757	493,242	816,069	1	Net working capital*	736,252	736,252		1
2	165,508	193,744	189,164	2	Transfer in from Special Revenue Fund	192,580	192,580		2
3				3	OTHER RESOURCES				3
4				4	Administration				4
5	0	0	0	5	Labor Rebilled	0	0		5
6	43,994	20,923	35,000	6	Other Income	22,000	22,000		6
7	856,144	876,101	954,000	7	Property Tax Revenues-Genl Fund	1,112,850	1,112,850		7
8	36,258	36,091	39,500	8	Other County Revenues	39,500	39,500		8
9	290	712	480	9	Interest Income - Interest Operating Account	6,600	6,600		9
10	64	0	0	10	Interest Income - Other	0	0		10
11				11	Security				11
12	2,050	850	350	12	Equipment Rentals	350	350		12
13	20,338	600	0	13	Security Labor Rebilled	600	600		13
14	0	2,829	0	14	Grant Revenue	0	0		14
15				15	Waterfront West - Piers & Properties				15
16	259,819	315,881	604,151	16	Dockage	656,100	656,100		16
17	0	571	35,244	17	Wharfage	0	0		17
18	0	333	20,000	18	Service/Facility Charge	0	0		18
19	18,128	13,027	24,000	19	Flowage Fees	48,000	48,000		19
20	344,400	0	0	20	Harbor Fee on Passing Vessels	0	0		20
21	1,135,256	1,749,632	2,188,824	21	Lease & Rental Income	2,143,040	2,143,040		21
22	(5,972)	979	1,500	22	Storage Rental Income	18,000	18,000		22
23	34,548	25,248	32,506	23	Equipment Rentals	78,380	78,380		23
24	31,887	24,541	32,468	24	Rebilled Utilities - Electric	21,150	21,150		24
25	792,412	911,953	1,126,064	25	Rebilled Utilities - Water/Sewer	1,889,000	1,889,000		25
26	1,019	4,055	8,490	26	Rebilled Utilities - Garbage	8,490	8,490		26
27	3,044	1,547	1,308	27	Rebilled Utilities - Phone/Data	710	710		27
28	16,422	23,852	27,884	28	Rebilled Utilities - Bundle	37,050	37,050		28
29	18,926	16,900	25,004	29	Labor Rebilled	20,200	20,200		29
30	38,391	26,123	134,503	30	Longshore Labor Rebilled	197,200	197,200		30
31	25,951	31,310	79,340	31	Security Labor Rebilled	102,500	102,500		31
32	35,684	59,051	46,991	32	Other Rebilled	53,680	53,680		32
33	21,135	23,565	240	33	Other Income	12,000	12,000		33
34	0	28	0	34	Finance Charges	4,800	4,800		34

RESOURCES
General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION		Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
35	0	12,108	1,555,850	35	Grant Revenue	669,750	669,750		35
36	(18,465)	0	600	36	Interest Income - Other	0	0		36
37	38	29	0	37	Interest Income - Interest Operating Accounts	6,600	6,600		37
38				38	Waterfront West - Logs				38
39	0	0	0	39	Dockage	274,380	274,380		39
40	0	0	0	40	Wharfage	145,200	145,200		40
41	0	0	0	41	Service/Facility Charge	82,380	82,380		41
42	0	0	0	42	Lease & Rental Income	175,420	175,420		42
43	0	0	0	43	Equipment Rentals	7,000	7,000		43
44	0	0	0	44	Longshore Labor Rebilled	24,720	24,720		44
45	0	0	0	45	Security Labor Rebilled	52,500	52,500		45
46				46	Waterfront West - Cruise				46
47	521,900	439,528	525,511	47	Dockage	647,439	647,439		47
48	1,288	8,497	8,000	48	Flowage Fees	7,800	7,800		48
49	1,200	0	0	49	Harbor Fee on Passing Vessels	0	0		49
50	0	3,100	2,250	50	Lease & Rental Income	5,400	5,400		50
51	167	105	300	51	Storage Rental Income	300	300		51
52	17,274	4,407	2,250	52	Equipment Rentals	14,166	14,166		52
53	7,352	9,500	11,250	53	Rebilled Utilities - Water/Sewer	8,625	8,625		53
54	286	5,896	16,335	54	Rebilled Utilities - Garbage	15,180	15,180		54
55	3,958	4,206	4,500	55	Labor Rebilled	8,760	8,760		55
56	70,538	58,416	65,348	56	Longshore Labor Rebilled	41,514	41,514		56
57	117,380	37,987	26,250	57	Security Labor Rebilled	13,050	13,050		57
58	16,718	15,568	5,400	58	Other Rebilled	6,480	6,480		58
59	112,878	277,467	268,077	59	Cruise Ship Rebill Bundle	351,854	351,854		59
60	250	250	0	60	Other Income	2,400	2,400		60
61	0	4	0	61	Finance Charges	6,000	6,000		61
62	21,292	4,931	7,200	62	Interest Income - Other	0	0		62
63				63	Waterfront West - Boatyard				63
64	1,646	0	0	64	Lease & Rental Income	0	0		64
65	425	28,417	21,535	65	Equipment Rentals	30,000	30,000		65
66	617,760	660,068	717,840	66	Boat Haulout	720,000	720,000		66
67	330	23,709	21,450	67	Labor Rebilled	25,000	25,000		67
68	654	2,810	0	68	Other Income	600	600		68
69	0	1,152	0	69	Finance Charges	1,200	1,200		69

RESOURCES
General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION		Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
70	45,000	25,000	76,000	70	Grant Revenue	1,032,750	1,032,750		70
71				71	Waterfront East - Properties				71
72	110,825	114,289	116,203	72	Lease & Rental Income	116,790	116,790		72
73	0	880	0	73	Storage Rental Income	0	0		73
74	200,677	186,523	207,200	74	Lease Income - % Revenues	200,000	200,000		74
75	0	(90)	0	75	Equipment Rentals	0	0		75
76	60,363	70,238	62,500	76	Rebilled Utilities - Water/Sewer	83,150	83,150		76
77	0	(65)	0	77	Labor Rebilled	0	0		77
78	17,173	17,688	18,219	78	DSL Lease Rebilled	18,770	18,770		78
79	0	600	0	79	Security Labor Rebilled	0	0		79
80	7,885	300	0	80	Other Rebilled	0	0		80
81				81	Waterfront East - Marinas				81
82	5,094	954	6,451	82	Lease & Rental Income	0	0		82
83	565,752	569,543	596,750	83	Moorage	581,280	581,280		83
84	10,041	10,402	5,300	84	Marina Other	5,000	5,000		84
85	6,495	2,320	3,600	85	Ticket Revenues	2,500	2,500		85
86	97,500	70,700	89,010	86	Marina Parking	81,540	81,540		86
87	55,759	45,323	43,920	87	Rebilled Utilities - Electric	63,870	63,870		87
88	125	0	150	88	Rebilled Utilities - Bundle	0	0		88
89	42	(481)	0	89	Other Rebilled	0	0		89
90	453,924	484,919	520,150	90	Marina Gas Sales	488,600	488,600		90
91	249,363	272,947	222,658	91	Marina Diesel Sales	226,440	226,440		91
92	11,369	5,794	8,204	92	Finance Charges	6,020	6,020		92
93	17,612	2,400	51,000	93	Grant Revenue	39,900	39,900		93
94				94	Airport				94
95	631,681	661,659	679,802	95	Lease & Rental Income	712,900	712,900		95
96	882	2,410	2,400	96	Storage Rental Income	1,200	1,200		96
97	0	1,880	0	97	Equipment Rentals	1,200	1,200		97
98	13,699	10,078	10,800	98	Rebilled Utilities - Electric	10,480	10,480		98
99	33,165	87,149	255,837	99	Rebilled Utilities - Water/Sewer	240,000	240,000		99
100	1,270	693	0	100	Labor Rebilled	0	0		100
101	782	144	1,200	101	Other Rebilled	1,200	1,200		101
102	111,855	175,478	313,845	102	Airport Fuel Sales - Av Gas	539,800	539,800		102
103	700,559	857,254	1,015,356	103	Airport Fuel Sales - Jet A	1,112,144	1,112,144		103
104	3,857	3,486	10,733	104	Other Income	15,300	15,300		104

RESOURCES
General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION		Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
105	0	108	0	105	Finance Charges	300	300		105
106	7,823	13,194	16,216	106	Airport Fees	27,830	27,830		106
107	2,227,205	471,850	382,270	107	Grant Revenue	340,000	340,000		107
108	1,099	457	1,500	108	Interest Income	0	0		108
109	11,806,203	10,617,861	14,400,300	109	TOTAL RESOURCES	16,693,714	16,693,714		109

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY
ALLOCATED AND NON-ALLOCATED REQUIREMENTS

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION		Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
1				1	PERSONNEL SERVICES				1
2	2,596,281	2,726,796	2,994,266	2	Personnel Services	3,283,192	3,283,192		2
3				3					3
4				4					4
5	2,596,281	2,726,796	2,994,266	5	TOTAL PERSONNEL SERVICES	3,283,192	3,283,192		5
6			23.6	6	Total Full-Time Equivalent (FTE)	32.1	32.1		6
7				7	MATERIALS AND SERVICES				7
8	4,090,093	4,573,729	5,320,894	8	Materials and Services	5,993,482	5,993,482		8
9				9					9
10				10					10
11	4,090,093	4,573,729	5,320,894	11	TOTAL MATERIALS AND SERVICES	5,993,482	5,993,482		11
12				12	CAPITAL OUTLAY				12
13	3,436,582	2,190,002	3,489,034	13	Capital Outlay	5,177,230	5,177,230		13
14				14					14
15				15					15
16	3,436,582	2,190,002	3,489,034	16	TOTAL CAPITAL OUTLAY	5,177,230	5,177,230		16
17				17	DEBT SERVICE				17
18	291,172	1,051,156	1,655,627	18	Debt Service	1,683,399	1,683,399		18
20				20					20
21	291,172	1,051,156	1,655,627	21	TOTAL DEBT SERVICE	1,683,399	1,683,399		21
22				22	Ending Balance (Prior Years)				22
23			940,479	23	Unappropriated Ending Fund Balance (UEFB)	556,412	556,412		23
24	10,414,128	10,541,684	14,400,300	24	TOTAL REQUIREMENTS	16,693,714	16,693,714		24

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RESOURCES AND REQUIREMENTS

Reserve Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021/22	First Preceding Year 2022/23							
1				1	RESOURCES				1
2	100,000	100,000	100,000	2	Net working capital*	100,000	100,000		2
3				3					3
4				4					4
5				5					5
6	100,000	100,000	100,000	6	TOTAL RESOURCES	100,000	100,000		6
7				7	REQUIREMENTS				7
8									8
9									9
10				10					10
11	100,000	100,000	100,000	11	UNAPPROPRIATED ENDING FUND BALANCE	100,000	100,000		11
12	100,000	100,000	100,000	12	TOTAL REQUIREMENTS	100,000	100,000		12

RESOURCES AND REQUIREMENTS
Special Revenue Fund
(Fund)

Port of Astoria
(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS		Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020/21	First Preceding Year 2022/23							
1				1	RESOURCES				1
2	1,113,343	752,911	669,243	2	Net working capital*	669,243	669,243		2
3	198,864	193,744	189,164	3	Timber Tax Revenues	192,580	192,580		3
4				4					4
5				5					5
6	1,312,207	946,655	858,407	6	TOTAL RESOURCES	861,823	861,823		6
7				7	REQUIREMENTS				7
8	559,296	193,744	189,164	8	Transferred OUT to General Fund	192,580	192,580		8
9				9					9
10				10					10
11	752,911	752,911	669,243	11	UNAPPROPRIATED ENDING FUND BALANCE	669,243	669,243		11
12	1,312,207	946,655	858,407	12	TOTAL REQUIREMENTS	861,823	861,823		12

REQUIREMENTS SUMMARY

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION		Budget for Next Year 2024/25			
Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
First Preceding Year 2021/22	First Preceding Year 2022/23							
			1	DEBT SERVICE				1
206,962	801,432	1,208,513	2	Principal	1,252,832	1,252,832		2
84,210	249,725	447,114	3	Interest	430,567	430,567		3
291,172	1,051,156	1,655,627	4	TOTAL DEBT SERVICE	1,683,399	1,683,399		4
291,172	1,051,156	1,655,627	5	Total Requirements NOT ALLOCATED	1,683,399	1,683,399		5

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>ADMINISTRATION</u>	Budget for Next Year 2024/25					
	Actual		Adopted Budget This Year Year 2023/24		Proposed By Budget Officer		Approved By Budget Committee			Adopted By Governing Body
	First Preceding Year 2021/22	First Preceding Year 2022/23								
1				1	PERSONNEL SERVICES					1
2	483,578	522,398	527,435	2	Salary & Wages - Admin		592,697	592,697		2
3	19,949	20,400	32,831	3	Salary & Wages - Maintenance		28,274	28,274		3
4	37,346	38,574	45,101	4	Payroll Taxes		52,783	52,783		4
5	192,050	147,912	188,414	5	Health & Welfare		198,525	198,525		5
6	66,750	79,506	95,313	6	Pension		88,655	88,655		6
7	4,567	(733)	4,242	7	Workers Compensation		3,474	3,474		7
8	804,240	808,057	893,336	8	TOTAL PERSONNEL SERVICES		964,407	964,407		8
9			5.6	9	Total Full-Time Equivalent (FTE)		6.6	6.6		9
10				10	MATERIALS AND SERVICES					10
11	177,563	184,776	198,240	11	Insurance Expense		219,584	219,584		11
12	166	73	116	12	Property & Other Taxes		300	300		12
13	300	350	360	13	Permits, Licenses & Fees		360	360		13
14	978	1,976	1,980	14	Advertising and Promotion		2,980	2,980		14
15	91,992	84,407	86,920	15	Outside Services		96,000	96,000		15
16	25,305	20,973	30,240	16	Dues & Subscriptions		18,600	18,600		16
17	8,300	8,150	8,544	17	Janitorial Services		9,000	9,000		17
18	1,935	3,157	2,100	18	Gifts		5,600	5,600		18
19	2,438	2,324	2,340	19	Equipment Rental Expenses		2,800	2,800		19
20	72	0	0	20	Fuel & Oil		0	0		20
21	117	0	0	21	Miscellaneous		0	0		21
22	2,238	3,401	3,600	22	Office Supplies		3,840	3,840		22
23	2,299	2,111	2,400	23	Postage & Shipping		2,400	2,400		23
24	351	281	180	24	Bank & Credit Card Fees		360	360		24
25	3,117	2,670	3,300	25	Printing and Copy Services		2,640	2,640		25
26	185	6,781	240	26	Materials & Parts		240	240		26
27	4,033	10,839	6,360	27	Furniture & Office Equipment		6,000	6,000		27
28	58	0	120	28	Tools & Equipment		120	120		28
29	1,749	2,126	1,500	29	Operating Supplies		2,520	2,520		29
30	0	23,116	19,371	30	Software & Online Subscriptions		28,689	28,689		30
31	474	479	480	31	Utilities - Electricity		480	480		31
32	2,126	2,366	2,400	32	Utilities – Telephone		2,400	2,400		32
33	3,053	3,053	3,120	33	Utilities – Internet		3,120	3,120		33
34	54,806	52,000	52,950	34	Audit & Accounting Fees		52,300	52,300		34
35	9,889	12,591	10,200	35	Legal Fees		20,000	20,000		35
36	7,990	7,990	8,230	36	Other Professional Fees		8,230	8,230		36
37	134	2,334	2,400	37	Training, Seminars, Employee Development		1,200	1,200		37

DETAILED REQUIREMENTS

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>ADMINISTRATION</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
38	3,300	2,950	4,800	38	Commission Stipend	4,800	4,800		38
39	615	4,751	3,000	39	Commission Expenses	5,080	5,080		39
40	2,283	11,227	11,500	40	Travel & Meal Expense	15,600	15,600		40
41	0	2,882	3,910	41	Trade Show & Convention Fees	4,670	4,670		41
42	94	1,147	1,005	42	Staff & Commission Mileage	2,640	2,640		42
43	1,214	6,449	6,600	43	Event Expenses	10,800	10,800		43
44	409,174	467,727	478,506	44	TOTAL MATERIALS AND SERVICES	533,353	533,353		44
45				45	CAPITAL OUTLAY				45
46	9,999	20,499	30,000	46	Capital Outlay - Furniture, Fixtures, & Office Eq	30,000	30,000		46
47	9,999	20,499	30,000	47	TOTAL CAPITAL OUTLAY	30,000	30,000		47
48	1,223,413	1,296,283	1,401,842	48	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,527,760	1,527,760		48

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>SECURITY</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23						
1				1	PERSONNEL SERVICES			1
2	183,078	165,958	154,364	2	Salary & Wages – General	163,996	163,996	2
3	30,312	15,644	11,897	3	Salary & Wages – Admin	17,127	17,127	3
4	14,856	20,374	13,384	4	Payroll Taxes	15,395	15,395	4
5	52,660	51,839	55,538	5	Health & Welfare	60,416	60,416	5
6	27,442	24,218	26,842	6	Pension	26,990	26,990	6
7	6,899	4,402	5,758	7	Workers Compensation	4,057	4,057	7
8	315,247	282,435	267,783	8	TOTAL PERSONNEL SERVICES	287,981	287,981	8
9			2.8	9	Total Full-Time Equivalent (FTE)	3.0	3.0	9
10				10	MATERIALS AND SERVICES			10
11	230	576	225	11	Permits, Licenses & Fees	225	225	11
12	0	260	0	12	Advertising and Promotion	0	0	12
13	17,134	6,293	7,500	13	Outside Services	7,500	7,500	13
14	9,416	9,260	9,600	14	Fuel & Oil	9,600	9,600	14
15	0	1,158	1,200	15	Gifts	1,200	1,200	15
16	264	529	900	16	Office Supplies	600	600	16
17	0	16	0	17	Postage & Shipping	0	0	17
18	0	1,018	0	18	Printing and Copy Services	240	240	18
19	1,961	1,847	1,800	19	Materials & Parts	1,800	1,800	19
20	0	0	0	20	Furniture & Office Equipment	480	480	20
21	35	450	600	21	Tools & Equipment	600	600	21
22	279	466	600	22	Operating Supplies	600	600	22
23	324	2,930	240	23	Coveralls/ Uniforms	1,200	1,200	23
24	429	785	540	24	Utilities - Electricity	540	540	24
25	1,977	1,984	1,980	25	Utilities – Telephone	1,980	1,980	25
26	970	970	972	26	Utilities – Internet	984	984	26
27	0	729	0	27	Training, Seminars, Employee Development	300	300	27
28	0	253	300	28	Travel & Meal Expense	360	360	28
29	153	128	120	29	Staff & Commission Mileage	120	120	29
30	1,248	236	0	30	Event Expense	0	0	30
31	34,421	29,885	26,577	31	TOTAL MATERIALS AND SERVICES	28,329	28,329	31
32				32	CAPITAL OUTLAY			32
36		3,750		36	Capital Outlay - Machinery & Equipment			36
41	0	3,750	0	41	TOTAL CAPITAL OUTLAY	0	0	41
42	349,668	316,070	294,360	42	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	316,310	316,310	42

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT WEST - PIERS & PROPERTIES</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23						
1				1	PERSONNEL SERVICES			1
2	13,317	6,780	18,200	2	Salary & Wages – General	30,672	30,672	2
3	79,040	64,933	107,072	3	Salary & Wages – Admin	137,827	137,827	3
4	134,272	173,247	167,652	4	Salary & Wages – Maintenance	260,405	260,405	4
5	66,527	26,393	79,898	5	Salary & Wages – Dredge	80,995	80,995	5
6	13,493	22,135	30,012	6	Payroll Taxes	43,341	43,341	6
7	100,309	120,682	137,810	7	Health & Welfare	181,213	181,213	7
8	56,953	36,168	56,976	8	Pension	68,632	68,632	8
9	4,339	4,958	9,699	9	Workers Compensation	8,907	8,907	9
10	468,249	455,295	607,319	10	TOTAL PERSONNEL SERVICES	811,992	811,992	10
11			4.5	11	Total Full-Time Equivalent (FTE)	8.8	8.8	11
12				12	MATERIALS AND SERVICES			12
13	31,330	33,465	34,146	13	Insurance Expense	37,947	37,947	13
14	55,816	57,940	59,270	14	DSL Land Rent	1,008	1,008	14
15	3,257	3,216	5,604	15	Permits, Licenses & Fees	5,604	5,604	15
16	0	979	240	16	Advertising and Promotion	240	240	16
17	163,642	191,570	230,574	17	Outside Services	185,000	185,000	17
18	5,907	4,971	6,600	18	Dues & Subscriptions	6,600	6,600	18
19	19,180	21,975	21,000	19	Janitorial Services	22,200	22,200	19
20	0	323	336	20	Gifts	425	425	20
21	2,115	4,284	4,848	21	Equipment Rental Expenses	5,244	5,244	21
22	21,856	32,478	24,400	22	Fuel & Oil	35,240	35,240	22
23	238	64	210	23	Office Supplies	255	255	23
24	68	118	300	24	Postage & Shipping	300	300	24
25	157	121	0	25	Bank & Credit Card Fees	600	600	25
26	470	969	240	26	Printing and Copy Services	240	240	26
27	34,731	42,116	39,000	27	Materials & Parts	43,500	43,500	27
28	0	175	180	28	Furniture & Office Equipment	180	180	28
29	3,991	4,953	3,660	29	Tools & Equipment	5,640	5,640	29
30	9,378	9,905	9,960	30	Operating Supplies	18,600	18,600	30
31	2,525	1,814	2,100	31	Coveralls/ Uniforms	3,390	3,390	31
32	0	480	0	32	Software & Online Subscriptions	0	0	32
33	75,853	73,410	82,200	33	Utilities - Electricity	82,200	82,200	33
34	1,051,620	1,239,746	1,253,000	34	Utilities - Water/Sewer	1,488,422	1,488,422	34
35	6,971	10,078	7,500	35	Utilities - Gas	7,500	7,500	35
36	19,336	13,858	20,490	36	Utilities - Garbage	22,890	22,890	36
37	18,181	18,357	18,000	37	Utilities – Telephone	18,000	18,000	37

DETAILED REQUIREMENTS

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>WATERFRONT WEST - PIERS & PROPERTIES</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
38	9,845	9,101	9,600	38	Utilities – Internet	9,600	9,600		38
39	93,833	16,358	75,000	39	Legal Fees	20,000	20,000		39
40	6,928	4,005	9,000	40	Other Professional Fees	6,000	6,000		40
41	24,404	18,278	43,265	41	Special Environmental Services	24,000	24,000		41
42	29,318	23,246	158,732	42	Longshore Labor Wages	138,040	138,040		42
43	25,282	15,314	2,969	43	Longshore Labor Workers Comp	19,371	19,371		43
44	167	579	264	44	Travel & Meal Expense	1,100	1,100		44
45	685	550	685	45	Trade Show & Convention Fees	685	685		45
46	395	563	600	46	Staff & Commission Mileage	600	600		46
47	318	72	0	47	Event Expenses	0	0		47
48	1,717,795	1,855,432	2,123,973	48	TOTAL MATERIALS AND SERVICES	2,210,620	2,210,620		48
49				49	CAPITAL OUTLAY				49
50	48,584	337,872	1,920,049	50	Capital Outlay - Land & Land Improvements	1,570,230	1,570,230		50
51	51,809	67,743	200,000	51	Capital Outlay - Buildings & Structures	320,000	320,000		51
52	8,400	124,308	237,800	52	Capital Outlay - Machinery & Equipment	90,000	90,000		52
53	355,989			53	Capital Outlay - Construction in Progress				53
54	464,782	529,923	2,357,849	54	TOTAL CAPITAL OUTLAY	1,980,230	1,980,230		54
55	2,650,826	2,840,651	5,089,141	55	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	5,002,842	5,002,842		55

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT WEST - LOGS</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23						
1				1	PERSONNEL SERVICES			1
2				2	Salary & Wages – General	20,822	20,822	2
3				3	Salary & Wages – Admin	8,393	8,393	3
4				4	Payroll Taxes	2,483	2,483	4
5				5	Health & Welfare	3,121	3,121	5
6				6	Pension	2,813	2,813	6
7				7	Workers Compensation	547	547	7
8				8	TOTAL PERSONNEL SERVICES	38,179	38,179	8
9				9	Total Full-Time Equivalent (FTE)	2.5	2.5	9
10				10	MATERIALS AND SERVICES			10
11				11	Outside Services	75,919	75,919	11
12				12	Longshore Labor Wages	23,138	23,138	12
13				13	Longshore Labor Workers Comp	3,247	3,247	13
14				14	TOTAL MATERIALS AND SERVICES	102,304	102,304	14
15				15	CAPITAL OUTLAY			15
16				16	TOTAL CAPITAL OUTLAY	0	0	16
17				17	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	140,483	140,483	17

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT WEST - CRUISE</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23						
1				1	PERSONNEL SERVICES			1
2	21,429	12,208	29,923	2	Salary & Wages – General			2
3	0	8,200	8,200	3	Salary & Wages – Admin			3
4	(2,654)	5,464	3,069	4	Payroll Taxes			4
5	0	2,797	4,257	5	Health & Welfare			5
6	0	2,799	5,578	6	Pension			6
7	100	45	1,162	7	Workers Compensation			7
8	18,874	31,512	52,189	8	TOTAL PERSONNEL SERVICES			8
9			0.8	9	Total Full-Time Equivalent (FTE)			9
10				10	MATERIALS AND SERVICES			10
11	0	0	240	11	Advertising and Promotion			11
12	3,510	5,130	8,000	12	Outside Services			12
13	0	6,500	6,500	13	Dues & Subscriptions			13
14	500	0	0	14	Janitorial Services			14
15	0	588	400	15	Gifts			15
16	8	0	0	16	Postage & Shipping			16
17	383	461	560	17	Bank & Credit Card Fees			17
17	0	52	0	17	Printing and Copy Services			17
18	468	1,044	350	18	Materials & Parts			18
19	481	801	140	19	Operating Supplies			19
20	0	0	11,250	20	Utilities - Water/Sewer			20
21	7,715	13,122	16,335	21	Utilities - Garbage			21
22	250	0	0	22	Legal Fees			22
23	25,200	25,200	25,200	23	Other Professional Fees			23
24	92,778	125,989	130,792	24	Longshore Labor Wages			24
25	0	2,563	23,974	25	Longshore Labor Workers Comp			25
25	0	2,005	0	25	Longshore Labor Unemployment Tax			25
26	6,924	1,333	1,500	26	Travel & Meal Expense			26
27	10	0	0	27	Staff & Commission Mileage			27
28	28	16	0	28	Event Expenses			28
29	138,256	184,803	225,241	29	TOTAL MATERIALS AND SERVICES			29
30				30	CAPITAL OUTLAY			30
31			65,000	31	Capital Outlay - Buildings & Structures			31
32		88,669		32	Capital Outlay - Machinery & Equipment			32
33	0	88,669	65,000	33	TOTAL CAPITAL OUTLAY			33
34	157,130	304,984	342,430	34	ORGANIZATIONAL UNIT / ACTIVITY TOTAL			34

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>WATERFRONT WEST - BOATYARD</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
1				1	PERSONNEL SERVICES				1
2	117,173	135,961	140,724	2	Salary & Wages – General	143,616	143,616		2
3	8,978	10,682	11,328	3	Payroll Taxes	12,207	12,207		3
4	75,349	73,723	78,066	4	Health & Welfare	82,259	82,259		4
5	0	18,111	18,522	5	Pension	17,268	17,268		5
6	3,386	5,855	6,079	6	Workers Compensation	4,485	4,485		6
7	204,885	244,332	254,719	7	TOTAL PERSONNEL SERVICES	259,835	259,835		7
8			2.0	8	Total Full-Time Equivalent (FTE)	2.0	2.0		8
9				9	MATERIALS AND SERVICES				9
10	22	0	0	10	Insurance Expense	0	0		10
11	550	0	145	11	Permits, Licenses & Fees	500	500		11
12	0	175	180	12	Advertising and Promotion	180	180		12
13	38,907	28,408	13,225	13	Outside Services	25,000	25,000		13
14	125	0	565	14	Dues & Subscriptions	0	0		14
15	0	0	5,850	15	Janitorial Services	1,500	1,500		15
16	0	232	10	16	Gifts	250	250		16
17	0	1,333	450	17	Equipment Rental Expenses	1,200	1,200		17
18	4,173	2,750	530	18	Fuel & Oil	3,750	3,750		18
19	332	265	125	19	Office Supplies	250	250		19
20	45	106	210	20	Postage & Shipping	150	150		20
21	4,885	9,269	8,700	21	Bank & Credit Card Fees	8,919	8,919		21
22	47	1,491	100	22	Printing and Copy Services	500	500		22
23	6,582	9,488	2,550	23	Materials & Parts	5,000	5,000		23
24	1,085	125	1,150	24	Furniture & Office Equipment	1,250	1,250		24
25	2,067	619	1,750	25	Tools & Equipment	3,000	3,000		25
26	14,582	15,427	20,150	26	Operating Supplies	18,000	18,000		26
27	1,007	896	600	27	Coveralls/ Uniforms	800	800		27
28	0	600	600	28	Software & Online Subscriptions	600	600		28
29	11,374	12,740	11,625	29	Utilities - Electricity	15,000	15,000		29
30	8,794	7,591	8,300	30	Utilities - Garbage	8,500	8,500		30
31	661	623	672	31	Utilities – Telephone	625	625		31
32	1,676	2,098	1,680	32	Utilities - Other	2,250	2,250		32
33	4,973	900	3,475	33	Legal Fees	5,000	5,000		33
34	100	291	1,300	34	Travel & Meal Expense	950	950		34
35	0	0	1,060	35	Trade Show & Convention Fees	0	0		35
36	6	0	488	36	Staff & Commission Mileage	0	0		36
37	227	421	750	37	Event Expenses	710	710		37

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>WATERFRONT WEST - BOATYARD</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
38	102,221	95,848	86,240	38	TOTAL MATERIALS AND SERVICES	103,884	103,884		38
39				39	CAPITAL OUTLAY				39
40		6,756	150,000	40	Capital Outlay - Land & Land Improvements	25,000	25,000		40
41		103,464		41	Capital Outlay - Buildings & Structures				41
42	9,810	14,587		42	Capital Outlay - Machinery & Equipment	1,377,000	1,377,000		42
43	73,627		87,500	43	Capital Outlay - Intangible Assets				43
44	83,437	124,807	237,500	44	TOTAL CAPITAL OUTLAY	1,402,000	1,402,000		44
45	390,543	464,988	578,459	45	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,765,719	1,765,719		45

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>WATERFRONT EAST - PROPERTIES</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
1				1	PERSONNEL SERVICES				1
2	68,234	59,977	55,604	2	Salary & Wages – Admin	37,031	37,031		2
3	80,344	79,654	63,180	3	Salary & Wages – Maintenance	51,941	51,941		3
4	6,140	11,062	9,562	4	Payroll Taxes	7,563	7,563		4
5	68,788	64,966	45,480	5	Health & Welfare	31,549	31,549		5
6	45,563	18,659	18,691	6	Pension	13,288	13,288		6
7	2,319	2,219	2,120	7	Workers Compensation	1,135	1,135		7
8	271,387	236,535	194,637	8	TOTAL PERSONNEL SERVICES	142,507	142,507		8
9			1.6	9	Total Full-Time Equivalent (FTE)	1.1	1.1		9
10				10	MATERIALS AND SERVICES				10
11	10,443	11,155	11,382	11	Insurance Expense	12,649	12,649		11
12	28,289	17,688	18,219	12	DSL Land Rent	18,766	18,766		12
13	36	38	60	13	Permits, Licenses & Fees	60	60		13
14	4,257	3,868	3,756	14	Outside Services	20,000	20,000		14
15	4,025	2,275	0	15	Janitorial Services	0	0		15
16	0	139	144	16	Gifts	75	75		16
17	331	301	792	17	Equipment Rental Expenses	396	396		17
18	2,418	2,578	3,000	18	Fuel & Oil	2,160	2,160		18
19	70	5	90	19	Office Supplies	45	45		19
20	14	0	120	20	Postage & Shipping	120	120		20
21	0	15	0	21	Bank & Credit Card Fees	120	120		21
22	75	64	60	22	Printing and Copy Services	60	60		22
23	3,625	12,328	9,000	23	Materials & Parts	4,500	4,500		23
24	0	0	0	24	Furniture & Office Equipment	0	0		24
25	415	682	540	25	Tools & Equipment	1,560	1,560		25
26	4,108	3,132	3,840	26	Operating Supplies	3,600	3,600		26
27	1,082	778	900	27	Coveralls/ Uniforms	576	576		27
28	8,273	8,970	7,000	28	Utilities - Electricity	7,500	7,500		28
29	73,813	70,365	76,300	29	Utilities - Water/Sewer	87,530	87,530		29
30	2,654	3,176	1,800	30	Utilities - Gas	1,800	1,800		30
31	11,480	12,866	1,169	31	Utilities - Garbage	18,000	18,000		31
32	1,477	1,478	1,500	32	Utilities – Telephone	1,500	1,500		32
33	408	408	408	33	Utilities – Internet	408	408		33
34	7,633	1,485	3,000	34	Legal Fees	3,000	3,000		34
35	0	0	0	35	Special Environmental Services	0	0		35
36	0	0	0	36	Training, Seminars, Employee Development	0	0		36
37	123	23	36	37	Travel & Meal Expense	0	0		37

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>WATERFRONT EAST - PROPERTIES</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
38	2	0	0	38	Staff & Commission Mileage	0	0		38
39	136	31	0	39	Event Expense	0	0		39
40	165,188	153,846	143,116	40	TOTAL MATERIALS AND SERVICES	184,424	184,424		40
41				41	CAPITAL OUTLAY				41
42		1,135		42	Capital Outlay - Buildings & Structures				42
43		23,700		43	Capital Outlay - Machinery & Equipment				43
44	0	24,835	0	44	TOTAL CAPITAL OUTLAY	0	0		44
45	436,574	415,216	337,753	45	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	326,931	326,931		45

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>WATERFRONT EAST - MARINAS</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
1				1	PERSONNEL SERVICES				1
2	201,040	203,862	211,631	2	Salary & Wages – General	211,686	211,686		2
3	13,302	16,019	17,036	3	Payroll Taxes	17,993	17,993		3
4	79,551	70,369	80,821	4	Health & Welfare	74,972	74,972		4
5	0	27,078	28,461	5	Pension	25,452	25,452		5
6	5,650	5,734	9,142	6	Workers Compensation	6,611	6,611		6
7	299,543	323,063	347,091	7	TOTAL PERSONNEL SERVICES	336,714	336,714		7
8			3.0	8	Total Full-Time Equivalent (FTE)	3.0	3.0		8
9				9	MATERIALS AND SERVICES				9
10	35,608	43,747	48,604	10	DSL Land Rent	40,477	40,477		10
11	2,184	0	330	11	Property & Other Taxes	330	330		11
12	278	1,374	330	12	Permits, Licenses & Fees	330	330		12
13	369	763	335	13	Advertising and Promotion	320	320		13
14	34,093	35,217	64,060	14	Outside Services	62,900	62,900		14
15	490	365	400	15	Dues & Subscriptions	450	450		15
16	13,903	12,613	17,475	16	Janitorial Services	18,000	18,000		16
17	0	346	350	17	Gifts	150	150		17
18	32	0	1,040	18	Equipment Rental Expenses	1,900	1,900		18
19	6,773	1,727	3,050	19	Fuel & Oil	2,148	2,148		19
20	765	1,141	2,155	20	Office Supplies	1,660	1,660		20
21	74	93	291	21	Postage & Shipping	297	297		21
22	41,232	26,502	29,352	22	Bank & Credit Card Fees	28,984	28,984		22
23	1,261	3,271	1,995	23	Printing and Copy Services	1,995	1,995		23
24	16,773	15,722	19,246	24	Materials & Parts	25,860	25,860		24
25	2,633	3,896	1,100	25	Furniture & Office Equipment	1,600	1,600		25
26	690	1,175	2,300	26	Tools & Equipment	3,675	3,675		26
27	5,639	5,550	7,084	27	Operating Supplies	7,700	7,700		27
28	2,216	1,787	1,832	28	Coveralls/ Uniforms	1,645	1,645		28
29	0	1,200	1,200	29	Software & Online Subscriptions	1,200	1,200		29
30	299,142	343,202	339,967	30	Gas COS	345,937	345,937		30
31	163,797	181,600	145,529	31	Diesel COS	147,997	147,997		31
32	38,892	40,763	38,025	32	Utilities - Electricity	57,349	57,349		32
33	4,500	4,209	7,400	33	Utilities - Water/Sewer	4,813	4,813		33
34	951	1,259	1,370	34	Utilities - Gas	1,127	1,127		34
35	8,902	9,713	20,658	35	Utilities - Garbage	13,717	13,717		35
36	1,205	1,310	1,215	36	Utilities – Telephone	2,490	2,490		36
37	630	630	624	37	Utilities – Internet	720	720		37

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>WATERFRONT EAST - MARINAS</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
38	10,585	18,232	15,000	38	Legal Fees	14,000	14,000		38
39	0	495	0	39	Other Professional Fees	0	0		39
40	60	0	0	40	Training, Seminars, Employee Development	0	0		40
41	1,128	101	2,200	41	Travel & Meal Expense	1,800	1,800		41
42	385	867	1,860	42	Trade Show & Convention Fees	1,160	1,160		42
43	188	445	750	43	Staff & Commission Mileage	800	800		43
44	340	83	100	44	Event Expense	100	100		44
45	695,718	759,397	777,227	45	TOTAL MATERIALS AND SERVICES	793,631	793,631		45
46				46	CAPITAL OUTLAY				46
47		718,814	60,000	47	Capital Outlay - Land & Land Improvements	735,000	735,000		47
48			10,000	48	Capital Outlay - Buildings & Structures				48
49		12,513		49	Capital Outlay - Machinery & Equipment	50,000	50,000		49
50	787,881			50	Capital Outlay - Construction in Progress				50
51	787,881	731,327	70,000	51	TOTAL CAPITAL OUTLAY	785,000	785,000		51
52	1,783,143	1,813,786	1,194,318	52	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,915,345	1,915,345		52

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>AIRPORT</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23						
1				1	PERSONNEL SERVICES			1
2	97,964	103,839	116,364	2	Salary & Wages – General			2
3	52,455	84,566	82,911	3	Salary & Wages – Admin			3
4	0	20,400	10,944	4	Salary & Wages – Maintenance			4
5	12,835	16,625	16,923	5	Payroll Taxes			5
6	28,091	88,279	113,431	6	Health & Welfare			6
7	19,690	27,948	31,267	7	Pension			7
8	2,820	3,909	5,352	8	Workers Compensation			8
9	213,856	345,566	377,192	9	TOTAL PERSONNEL SERVICES			9
10			3.3	10	Total Full-Time Equivalent (FTE)			10
11				11	MATERIALS AND SERVICES			11
12	5,500	5,617	5,500	12	Insurance Expense			12
13	2,270	2,276	2,280	13	Property & Other Taxes			13
14	4,410	4,023	4,380	14	Permits, Licenses & Fees			14
15	243	362	240	15	Advertising and Promotion			15
16	70,421	85,933	84,000	16	Outside Services			16
17	758	395	1,535	17	Dues & Subscriptions			17
18	2,000	3,350	3,000	18	Janitorial Services			18
19	0	243	240	19	Gifts			19
20	12,365	8,000	27,000	20	Equipment Rental Expenses			20
21	4,250	4,655	4,200	21	Fuel & Oil			21
22	395	821	480	22	Office Supplies			22
23	151	147	240	23	Postage & Shipping			23
24	21,597	27,910	27,661	24	Bank & Credit Card Fees			24
25	140	507	240	25	Printing and Copy Services			25
26	17,139	19,716	16,800	26	Materials & Parts			26
27	636	620	2,400	27	Furniture & Office Equipment			27
28	5,033	3,166	4,800	28	Tools & Equipment			28
29	8,568	5,796	7,500	29	Operating Supplies			29
30	404	1,378	720	30	Coveralls/ Uniforms			30
30	0	1,228	2,400	30	Software & Online Subscriptions			30
31	92,195	135,941	270,768	31	AV Fuel COS			31
32	496,015	572,932	674,790	32	JET A Fuel COS			32
33	30,228	26,600	27,000	33	Utilities - Electricity			33
34	29,132	87,515	251,337	34	Utilities - Water/Sewer			34
35	1,592	1,605	1,650	35	Utilities - Gas			35
36	2,565	2,398	2,650	36	Utilities - Garbage			36

DETAILED REQUIREMENTS

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

	Historical Data				REQUIREMENTS FOR: <u>AIRPORT</u>	Budget for Next Year 2024/25			
	Actual		Adopted Budget This Year Year 2023/24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021/22	First Preceding Year 2022/23							
37	2,180	2,222	2,160	37	Utilities – Telephone	3,180	3,180		37
38	1,525	1,577	1,560	38	Utilities – Internet	1,764	1,764		38
39	1,548	1,528	2,210	39	Utilities - Other	1,560	1,560		39
40	8,655	12,273	6,000	40	Legal Fees	6,000	6,000		40
41	4,568	5,298	23,073	41	Special Environmental Services	18,000	18,000		41
42	156	40	0	42	Training, Seminars, Employee Development	0	0		42
43	47	77	480	43	Travel & Meal Expense	1,460	1,460		43
44	0	0	0	44	Trade Show & Convention Fees	205	205		44
45	381	521	720	45	Staff & Commission Mileage	680	680		45
46	255	126	0	46	Event Expense	15,000	15,000		46
47	827,322	1,026,791	1,460,014	47	TOTAL MATERIALS AND SERVICES	1,779,733	1,779,733		47
48				48	CAPITAL OUTLAY				48
49	326,634	102,284	564,800	49	Capital Outlay - Land & Land Improvements	570,000	570,000		49
50	15,895	105,619	75,000	50	Capital Outlay - Buildings & Structures	350,000	350,000		50
51		6,195		51	Capital Outlay - Machinery & Equipment	60,000	60,000		51
52		19,599		52	Capital Outlay - Vehicles & Boats				52
53		432,497	88,885	53	Capital Outlay - Intangible Assets				53
54	1,747,955			54	Capital Outlay - Construction in Progress				54
55	2,090,484	666,193	728,685	55	TOTAL CAPITAL OUTLAY	980,000	980,000		55
56	3,131,661	2,038,550	2,565,891	56	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	3,150,455	3,150,455		56

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