



INTEROFFICE MEMORANDUM

Date: October 17, 2023

To: Airport & Finance Staff

Re: AST Fuel Flowage Rate

All,

Per Section 3.2 of Ordinance 2023-01, *An Ordinance Amending Ordinance 97-01 and Enacting Regulations and Penalties for Certain Airport Activities* adopted by the Port Commission on April 18, 2023:

"3.2 Fuel Purchase; Fuel Flowage Fee.

Every Fuel Operator shall purchase fuel from the Port at the per-gallon rate fixed by the Port for all fuel purchasers, or pay a Fuel Flowage Fee on all fuel transported onto the Airport. The Fuel Flowage Fee shall be assessed at the time fuel is transported onto the Airport by a Fuel Operator. The Fuel Flowage Fee shall be an amount payable on each gallon or similar measuring unit established by the Executive Director for each category of fuel, and may be adjusted by the Executive Director.

3.3 Collection.

Fuel Flowage Fees shall be collected by the Port in accordance with procedures established by the Executive Director. Unless the Executive Director has established other payment procedures, or credit arrangements satisfactory to the Executive Director have been made in advance, all Fuel Flowage Fees shall be paid by a Fuel Operator no later than twenty (20) days after the end of the calendar month in which fuel is transported onto the Airport. A delinquency charge in an amount established by the Executive Director shall be imposed on all Fuel Flowage Fees not paid when due. All Fuel Operators shall promptly provide the Port reports containing information specified by the Port which is necessary to calculate the Fuel Flowage Fee."

There are five classifications in the Oregon Airport System, with public airports owned by either port, city, county or state districts. Of the 58 airports shown in Figure 1 on page 3 below, 36 of them (62%) host fuel sellers on the premises. Flowage fees for these airports range from \$0.08 per gallon to \$0.35 per gallon.

As each airport's fueling operation is unique, flowage fees may be assessed to cover a number of budget line items including maintenance, administration, use fees, etc. For the purposes of establishing a flowage fee at the Astoria Regional Airport, flowage fees assessed at AST shall cover the following:

- Port administration of DEQ 1200-Z Stormwater Permit
- Lease of specific area (not to exceed 1,000 square feet and to-be-determined by Port) in which licensed fuel operator may park one fuel truck and items related to fueling
- Maintenance costs, including but not limited to ramp, taxiway and runway repairs
- Matching funds for airside grant projects

Beginning January 1, 2024, flowage fees for all fuelers at the Astoria Regional Airport shall be set at \$0.25 per gallon and shall increase on every January 1 thereafter by a percentage equal to the Percent Annual Increase in the Consumer Price Index published by the United States Bureau of Labor Statistics of the United States Department of Labor (the "CPI"), using the most recently published index titled "CPI-All Urban Consumers, Area West (1982-84=100)," or the nearest comparable data if such index is no longer published. In no event shall the Base Rent be reduced below that of the prior year.

Sincerely,

Will Isom
Executive Director
Port of Astoria

CC: Matt McGrath – Deputy Director
Melanie Howard – Finance, HR and Business Services Manager

Airport/Classification	Flowage/Gal	Annual Ops	Ownership	Fuel		
				Jet A	AvGas	# Sellers
I Commercial Service						
Portland International	\$ 0.1156	167,900	Port	•	•	1
Redmond	\$ 0.0700	74,460	City	•	•	1
Eugene	\$ 0.0600	64,240	City	•	•	1
Medford	\$ 0.0650	44,895	City	•	•	2
Klamath Falls	\$ 0.0800	35,040	City	•	•	1
North Bend	\$ 0.1200	18,615	County	•	•	1
Pendleton	\$ 0.0500	14,965	City	•	•	2
II Urban General Aviation						
Hillsboro	\$ 0.1050	253,675	Port	•	•	3
Bend	\$ 0.0800	141,255	City	•	•	1
Troutdale	\$ 0.0800	105,120	Port	•	•	1
Aurora State	\$ 0.0800	94,900	State	•	•	2
McMinnville	\$ 0.0500	63,510	City	•	•	1
Corvallis	\$ 0.0500	52,195	City	•	•	1
Salem	\$ 0.0800	45,260	City	•	•	1
Astoria	\$ 0.0800	38,690	Port	•	•	1
Newport	\$ 0.1500	20,075	City	•	•	1
III Regional General Aviation						
Roseburg	\$ 0.0500	31,755	City	•	•	1
Ashland	\$ 0.0700	25,915	City	•	•	1
Grants Pass	\$ 0.3500	24,820	County	•	•	1
The Dalles	\$ 0.1000	16,425	City/County	•	•	1
Baker City	\$ 0.1000	16,060	City	•	•	1
La Grande	\$ 0.1000	16,060	County	•	•	1
Ontario	\$ 0.0800	12,775	City	•	•	1
Grant County	\$ 0.1000	8,760	County	•	•	1
Burns	\$ 0.1500	8,030	City	•	•	1
Bandon State	\$ 0.0800	7,096	State	-	•	1
IV Local General Aviation						
Independence State	\$ 0.0800	33,580	State	•	•	1
Albany	\$ 0.0600	23,360	City	•	•	1
Brookings	\$ 0.0900	22,630	County	-	-	-
Mulino State	\$ 0.0800	21,170	State	-	•	1
Cottage Grove State	\$ 0.0800	16,790	State	-	•	1
Hood River	\$ 0.0800	14,235	Port	-	•	2
Madras	\$ 0.1000	10,585	City	•	•	1
Prineville	\$ 0.1000	10,220	County	•	•	1
Lebanon State	\$ 0.0800	9,855	State	•	•	1
Florence	\$ 0.0500	6,990	City	•	•	1
Condon State	\$ 0.0800	3,964	State	-	-	-
Joseph State	\$ 0.0800	3,858	State	-	•	1
Siletz Bay State	\$ 0.0800	3,858	State	-	-	-
Wasco State	\$ 0.0800	2,453	State	-	-	-
V Remote Access						
Chiloquin State	\$ 0.0800	3,493	State	-	-	-
Nehalem Bay State	\$ 0.0800	2,288	State	-	-	-
Mc Dermitt State	\$ 0.0800	2,184	State	-	-	-
Pacific City State	\$ 0.0800	1,976	State	-	-	-
Oak Ridge State	\$ 0.0800	1,716	State	-	-	-
Cascade Locks	\$ 0.0800	1,511	State	-	-	-
Prospect State	\$ 0.0800	1,196	State	-	-	-
Toledo State	\$ 0.0800	1,144	State	-	-	-
Cape Blanco State	\$ 0.0800	900	State	-	-	-
Wokonda Beach State	\$ 0.0800	828	State	-	-	-
Pinehurst State	\$ 0.0800	624	State	-	-	-
Owyhee State	\$ 0.0800	552	State	-	-	-
Crescent Lake State	\$ 0.0800	504	State	-	-	-
Clearwater State	\$ 0.0800	396	State	-	-	-
Mc Kenzie Bridge State	\$ 0.0800	396	State	-	-	-
Santiam Junction State	\$ 0.0800	206	State	-	-	-
Rome State	\$ 0.0800	100	State	-	-	-
Alkalai Lake State	\$ 0.0800	50	State	-	-	-