

MINUTES  
PORT OF ASTORIA  
REGULAR COMMISSION MEETING  
AUGUST 17, 2010  
PORT COMMISSION CHAMBERS

Chairman Holcom called the Regular Meeting to order. Roll call was taken.

Commissioners present: Floyd Holcom, Larry Pfund, Jack Black, Dan Hess and Bill Hunsinger.

Staff present: Executive Director Jack Crider, Terminal & Administrative Services Mgr. Rita Fahrney, Deputy Director, Herb Florer, Finance Manager Colleen Browne, Airport Manager John Overholser, Maintenance Supervisor Harold Culver, Marina Manager Ken Smith.

Others present: See sign-in sheet.

CHANGES TO AGENDA. Chairman Holcom called for changes to the agenda. None were received.

MINUTES: Special Meeting, June 30, 2010; Budget Hearing, June 30, 2010; Special Meeting, July 13, 2010. Commissioner Bland moved to approve the aforementioned meeting minutes. Commissioner Pfund seconded the motion. The motion carried unanimously.

FINANCIALS MONIHO OF JULY 2010.

Vouchers. Finance Manager, Colleen Browne, presented the vouchers for the month of July for approval. Commissioner Bland reported he reviewed the vouchers and found them to be in order. He moved to approve the vouchers for the month of July 2010. Commissioner Hess seconded the motion. The motion carried unanimously.

Financials. Browne briefly reviewed financial reports for the month of July, reporting a positive of \$35,721 for year-to-date.

Commissioner Bland moved to approve the financial statements for the month of July 2010. Commissioner Pfund seconded the motion. The motion carried unanimously.

**PUBLIC COMMENT.** Chairman Holcom called for public comment.

Lori Durham, 398 Atlantic, Astoria stated she has read through the West/East Lease and other paperwork. She asked what the Port knows about the company, how long have they been in business, have they had any environmental violations, do they have references? She has been able to find few answers to her questions. She urged staff to do further research of the company and determine if there are any environmental issues before signing a lease.

Patricia Shannon, 231 \_\_\_\_\_, Astoria asked where will fuels and other hazardous materials be removed and how. There are very difficult issues associated with ship breaking, causing the process to be moved to other countries, with India having the largest yard. Chairman Holcom stated the port does not want to give the public the perception the company is ship breaking. The vessels being handled will be significantly smaller. More information will be furnished when the agenda item regarding the West/East lease is addressed.

**STAFF REPORTS.**

Harold Culver, Maintenance Supervisor reported on the following:

- The fire hydrant installation at the airport is completed.
- Pier two roof patching has been completed, gutters have been cleaned.
- The dredge is scheduled to be worked on all week in preparation for the dredging season.

Ken Smith, Marina Manager, reported the following:

- The East Basin causeway repair is nearing completion. The contractor is finishing crane operator training for his crew this week.

- The travelift hauled out its widest boat 124 feet. Chairman Holcom recalled there has been past discussion about acquiring a larger boat lift for the Tongue Point facility. Director Crider explained the approximate cost to purchase a larger lift is \$150,000. Some discussion followed on how the operation would work.
- Revenue is up at the fuel dock by \$3,000 this year over the previous year. The marina is busy.

Chairman Holcom noted the Port fuel dock is the only facility locally that sells non-ethynol fuel, a feature the Port should advertise.

John Overholser, Airport Manager, reported the following:

- Grass clearing is underway.
- Drain pipes are ready to be fixed. A study is being performed on the S.W. quadrant to determine the need for new pipe.

Rita Fahrney, Terminal & Administrative Services Manager, reported on the following:

- Tiger Grant work and status of preparing it for submittal.

Herb Florer, Deputy Director, reported on the following:

- Work on leases West/East, J & H, McCamis and Bar Pilots.
- A Washington Group representative will be visiting Tongue Point for an annual inspection.
- Working to get pier one building offices rented.

Colleen Browne, Finance Manager, reported the following:

- Working on year-end numbers for the auditors.
- Getting ready for new hires.

## RESOLUTIONS LEASES

2010-15 West/East Demolition. Deputy Director Florer recalled at the last board meeting there were a number of questions from the public regarding the operation that West/East Demolition is proposing. Staff has done more research and visited the site of their previous operation. The company operated previously in the Portland area. There is now a new tenant at the site; however, it was left clean by West/East. Florer has contacted government and environment agencies

and there are no records of concern for the principals. Florer introduced John Tien and Mr. Mying, principals West/East Demolition and recited their bios