

Board of Commissioners

Frank Spence – Chairman
Robert Stevens – Vice-Chair
Dirk Rohne – Secretary
James Campbell – Treasurer
Scott McClaine – Assistant Secretary/Treasurer

422 Gateway Ave, Suite 100
Astoria, OR 97103
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Workshop Session

December 21, 2021 @ 4:00 PM
Via Videoconference*

*To maintain social distancing, this meeting will be held via Zoom. Please see page 2 for login instructions. Public comment can be submitted via email to admin@portofastoria.com until 5PM on Monday, December 20, 2021. A link to the recording will be available on the Port website at www.portofastoria.com.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. CHANGES/ADDITIONS TO THE AGENDA
5. PUBLIC COMMENT:
This is an opportunity to speak to the Commission for 3 minutes regarding any topic. Public comment must be emailed to admin@portofastoria.com by 5PM on Monday, December 20, 2021. Public comments received by the deadline will be read at the Commission meeting.
6. ACTION:
 - a. Support Biodigester Feasibility Study3
7. ADVISORY/DISCUSSION:
 - a. Grants Update – Shane Jensen.....4
 - b. Executive Director Update
8. COMMISSION COMMENTS
9. UPCOMING MEETING DATES:
 - a. Regular Session – January 11, 2022 at 4:00 PM
 - b. Workshop Session – January 18, 2022 at 4:00 PM
10. ADJOURN

Please Note:

Agenda packets are available online at: <https://www.portofastoria.com/CommissionMeetings/AgendaMinutes.aspx>
Please allow time for the normal posting procedure for agendas and meeting packets.



Board of Commissioners

HOW TO JOIN THE ZOOM MEETING:

Online: Direct link: <https://us02web.zoom.us/j/86905881635?pwd=amhtTTBFcE9NUElxNy9hYTZFPQTizQT09>
Or go to [Zoom.us/join](https://zoom.us/join) and enter Meeting ID: 869 0588 1635, Passcode: 422

Dial In: (669) 900-6833, Meeting ID: 869 0588 1635, Passcode: 422

This meeting is accessible to persons with disabilities or persons who wish to attend but do not have computer access or cell phone access. If you require special accommodations, please contact the Port of Astoria at least 48 hours prior to the meeting by calling [\(503\) 741-3300](tel:5037413300) or via email at admin@portofastoria.com.



Clatsop County
County Manager's Office

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(503) 325-1000 phone / (503) 325-8325 fax
www.co.clatsop.or.us

December 7, 2021

Port of Astoria Commissioners
422 Gateway Avenue, Suite 100
Astoria, OR 97103

RE: County-wide Anerobic Biodigester Feasibility Study

Port Commissioners,

High-strength organic material produced by breweries, distilleries, and seafood processors in the north Clatsop County region have created challenges for the municipal wastewater treatment facilities and operational cost concerns for local business and industry. Additionally, septage haulers have limited disposal options available locally and out-of-county transport increases costs for local homeowners. The inability to treat organic material in a cost effective and efficient manner is limiting future growth opportunities within Clatsop County.

In an effort to address this ongoing challenge a workgroup was established to obtain grant funding for the purpose of investigating the issues related to the management of high-strength organic material and septage in Clatsop County. The workgroup includes the Governor's North Coast Regional Solutions Team, Business Oregon, Energy Trust, Oregon DEQ, Clatsop County, and the cities of Astoria and Warrenton. This Feasibility Study should include a business case analysis and recommendations that include identifying a potential owner/operator of the facility. In addition, the study should recommend how the material outputs (e.g., nutrients, water, fiber, etc.) and potential resulting energy (e.g., biogas, electricity, etc.) could be monetized if the results of this study prove positive.

Following an RFP process the workgroup selected the firm of Jacobs Engineering to conduct the feasibility study. The cost of the study is \$150,000 and we will be receiving grant funding from Energy Trust for 50% of this cost. The County is now looking for support from community partners to help contribute to the overall study cost and are asking for contributions between \$1,000 - \$5,000 from stakeholders, if this is something that your business/agency will be able to contribute to please let me know at your earliest convenience.

We thank you for your consideration of being a partner on this project and look forward to the possibilities this project could bring to our local economy.

Thanks,

Monica Steele
Assistant County Manager

Intended Project	Agency	Funding Mechanism	Name/ Acronym	Status	Purpose	Cost Match Requirement	Approximate Deadline	Min Request	Max Award	Application Submittal	Result	Notes
AOC4	Environmental Protection Agency		Columbia River Basin Restoration Funding Assistance Program	to be submitted in connection with AOC4 - exact date not yet known	improve water quality in the Middle and Upper Columbia River Basin, through specific actions to reduce toxics, increase monitoring, and/or increase public education and outreach	25%	December	\$60,000	\$200,000.00	N/A	N/A	
Airport apron repair	FAA, ODA	Programmatic Grant	AIP 26	Construction Complete - grant closeout formalities all that remain	Airport Improvements	0%	N/A			N/A	Awarded; awaiting construction start in 2021	Project complete; Apron Phase II; in Closeout Process; Precision Approach does most of closeout.
Airport Tide Gate	Business Oregon	Competitive Grant	Tide Gate Program	Submitted on April 16, 2021 as Joint Application with the City of Warrenton	Address Vera Slough tide gate issues: allowing too much water into airport and likely to hinder future industrial and economic development at the airport	N/A	N/A	N/A	\$100,000.00	Submitted	Currently under Review	Preliminary approval received mid-June 2021; program rule waivers required; project scope was modified to fit within budget. Grant has been tentatively approved and grant agreement should be forthcoming soon.
Pier 2 West	MARAD	Competitive Grant	PIDP	Application Submitted on 7/29/21	Pier 2 West Rehabilitation	20% Match; Port requested 95% Match based on program exception	N/A	\$1 million	No Max	Application Submitted on 7/29/21	Anticipated Decision: Dec '21 - Jan '22	
Pier 2 West	State of Oregon	Direct Funding through State	Capital Funding Request 2021-2023	Unknown	Pier 2 West Rehabilitation	Proposed purpose of these funds would be for matching funds for Pier 2 federal grant				Submitted on 6/3/21	Not Approved	Lottery Bond Request: \$5.4M
Pier 2 West	FEMA - OEM	Competitive Grant	BRIC		Pier 2 West Rehabilitation					Submitted on 9/21/21		OEM advised that project not suitable for BRIC program; but may be suitable under another FEMA program; pre-app was revised accordingly and re-submitted on Nov 15, 2021. Pre-App is under review.
Airport Master Plan	FAA, ODA	Programmatic Grant	AIP	N/A	NPIAS airport improvements	10%	Jan-22	N/A	N/A	Jans 2022	N/A	Estimate for Master Plan rec'd from Mead & Hunt; waiting on IFE. Once rec'd, docs to be submitted to FAA for approval and issuance of grant agreement