



MEETING MINUTES
MAY 27, 2020

PORT OF ASTORIA

BUDGET COMMITTEE MEETING

Meeting held via videoconference due to social distancing measures

Call to Order:

The meeting was called to order at 12:00 PM by Walt Postlewait, Budget Committee Chairman.

Roll Call:

Citizen Committee Members Present: Walt Postlewait; John Lansing; Bill Young; Chris Connaway; and Jerry Ostermiller.

Commissioners Present: Dirk Rohne; Robert Stevens; Frank Spence; Jim Campbell; and Scott McClaine.

Staff Present: Executive Director Will Isom; Staff Accountant Melanie Wiegardt; Finance & HR Manager Jim Grey; Operations Director Matt McGrath; Airport Manager Gary Kobes; and Administrative Services Manager Ella Marion.

Continue Review of Proposed Budget for Fiscal Year 2020-2021:

Budget Committee Chairman Postlewait referred to the most recent budget packet that was distributed. He comments that the information presented helps to put the proposed budget into perspective. He asks if any committee members have any questions or comments, or if there were requested edits that were not caught in this version. There were no additional comments, questions, or any outstanding items discussed regarding the budget packet.

Public Comment:

There were no requests for public comment.

Approval of Proposed Budget for Fiscal Year 2020-2021:

Chris Connaway moved to approve the proposed budget for fiscal year 2020-2021. Bill Young seconded.

The roll call vote occurred as follows:

Bill Young: Yes.

Chris Connaway: Yes.

Jerry Ostermiller: Yes.

John Lansing: Yes.

Walt Postlewait: Yes.

Commissioner McClaine: Yes.

Commissioner Campbell: Yes.

Commissioner Spence: Yes.

Commissioner Stevens: Yes.

Commissioner Rohne: Yes.

The motion passed unanimously.

Approval of Tax Rate for Fiscal Year 2020-2021:

Executive Director Isom advised that the Port is seeking the maximum allowable tax rate of \$.1256 per \$1,000 of assessed value for the upcoming fiscal year 2020-2021. This is the permanent rate that was included in the budget, and is the same tax rate that was approved for this current fiscal year 2019-2020.

Commissioner Rohne moved to approve the tax rate of \$0.1256 per \$1,000 of assessed value within the taxing district for fiscal year 2020-2021. Jerry Ostermiller seconded.

The roll call vote occurred as follows:

Bill Young: Yes.

Chris Connaway: Yes.

Jerry Ostermiller: Yes.

John Lansing: Yes.

Walt Postlewait: Yes.

Commissioner McClaine: Yes.

Commissioner Campbell: Yes.

Commissioner Spence: Yes.

Commissioner Stevens: Yes.

Commissioner Rohne: Yes.

The motion passed unanimously.

Budget Committee Member Jerry Ostermiller thanked Port staff for preparing the full budget document; it helped to better explain the budget. Chairman Postlewait agreed, and commented that the document exceeded his expectations and was better than any product previously seen from the Port.

Executive Director Isom commented that he has spoken with other local leaders, and it looks like this has been one of the most difficult budget cycles in recent history. Budgets are more difficult to determine because of uncertain times, but budget committees have been more critical. The Port has worked to be straightforward through this process even with all the unknowns. The key is that staff needs to effectively manage whatever the future looks like. Staff is going to be cognizant of where the Port is compared to budget and of cash flows. Isom is hopeful that the Port will be able to move forward with the planned capital projects, but it will depend on the timing of available resources, grant funding, or possible relief from future CARES grants. Director Isom thanks staff for their help, especially Staff Accountant Melanie Wiegardt, for her exceptional work on this budget that contributed to the smooth budget process this year.

Commission Chairman Rohne, on behalf of the Port Commission, extended his thanks to the budget committee for their assistance and expertise during this process.

Adjourned

Chris Connaway moved to adjourn the budget meeting. John Lansing seconded.

The motion was approved unanimously.

Budget Committee Chairman Postlewait adjourned the meeting at 12:26 PM.

APPROVED:

ATTEST:



Dirk Rohne, Board Chairman
Board of Commissioners



Frank Spence, Secretary
Board of Commissioners

Respectfully submitted by:
Ella Mae C. Marion
Administrative Services Manager

June 2, 2020

Date Approved by Commission