



**MEETING MINUTES
FEBRUARY 5, 2019**

**PORT OF ASTORIA
WORKSHOP SESSION
PORT ADMIN BUILDING
#10 PIER 1, SUITE 209
ASTORIA, OR 97103**

Call to Order

President Spence called the Workshop Session to order at 4:00pm.

Roll Call

Commissioners Present: Frank Spence; Robert Stevens; Jim Campbell; and Bill Hunsinger.
Commissioner Dirk Rohne was absent.

Staff present: Executive Director Jim Knight; Director of Operations Matt McGrath; Airport Manager Gary Kobes; and Executive Assistant Judy Fattori.
Port Counsel was not present for this session.

Pledge of Allegiance

Changes/Additions

Commissioner Hunsinger requested the addition of a discussion on the ConnectOregon infrastructure grant. He accepted waiting until the Commissioner Comments period.

Public Comment:

There were no requests for public comment for this session.

Action:

6a) Team Oregon Facility Use Agreement Renewal

Mr. Kobes shared a brief history of Team Oregon's tenancy with the Port, noting that they have used the Port facilities for motorcycle safety training since 2013.

Mr. Kobes then noted that the Team Oregon facility use agreement was up for renewal, which includes a 3-year term.

Discussion followed regarding: The Team Oregon program's use of the Port property and revenues received; and whether the activities of the program interfere with the daily airport activities, which Mr. Kobes assured the Commission that the activities take place only on the inactive runway and within the terminal building.

Commissioner Campbell moved to approve the renewal of Team Oregon's Facility Use Agreement.

Commissioner Hunsinger seconded.

Motion carried unanimously.

6b) S/V John Muir Demolition

Mr. McGrath explained to the Commission that the S/V John Muir had been abandoned at the Port, and the Port had to go through the legal processes of seizure of the vessel, and obtained the permit for solid waste removal from DEQ.

A quote for demolition was received from Big River Construction for an amount of \$25,932.

Discussion followed regarding: whether the proper processes had been followed for dismantling authorization; and the Port's procedure for obtaining bonds on vessels.

Commissioner Campbell moved to approve the bid from Big River Construction for the demolition of the S/V John Muir. Commissioner Stevens seconded.

Motion carried unanimously.

6c) Appointment of Ad-Hoc Finance Advisory Committee

Commissioner Spence named the selected individuals, noting their knowledge in finance would be of great assistance to the Port, and thanked them for their agreement to join the new Port committee in an effort to evaluate the financial needs of the Port and to suggest solutions.

The following individuals were named and appointed:

- Walt Postlewait (Chair)
- William Young
- John Lansing
- Kevin LaCoste
- Jeremy Davis
- Kevin Leahy

The committee is to meet soon, and arrangements will be made for scheduling the first meeting which will be held at the Port administration building the week of February 11-15, 2019.

Discussion followed regarding the timeline for receiving the Finance Committee's results, hopefully prior to the upcoming budget season.

Commission Comments:

Commissioner Stevens inquired about the status of the Airport Advisory Committee's revenue generating taskforce.

Commissioner Spence explained that he had sent letters to Oregon's Senators and local State Representatives in Salem and Washington D.C. in regard to potential opportunities for financial assistance for the Port, and noted a letter received in response from Representative Tiffany Mitchell.

Commissioner Hunsinger spoke on a recent withdrawal from a ConnectOregon grant which the Port had previously accepted, noting an article in The Daily Astorian for February 5, 2019, as well as a letter he had personally submitted to The Daily Astorian. Commissioner Hunsinger provided a handout of information to the Commission.

Considerable discussion followed.

Upcoming Meeting Dates

- Regular Session – February 19, 2019 at 4:00 PM.

Adjourned

President Spence adjourned the meeting at 5:50 pm.

APPROVED:



Frank R. Spence, Board President
Board of Commissioners

ATTEST:



Robert Stevens, Secretary
Board of Commissioners

Respectfully submitted by:
Judy Dodge Fattori
Executive Assistant & Board Secretary

February 19, 2019

Date Approved by Commission