



**MEETING MINUTES  
FEBRUARY 6, 2018**

**PORT OF ASTORIA  
WORKSHOP SESSION  
PORT ADMIN BUILDING  
10 PIER 1, SUITE 209  
ASTORIA, OR 97103**

**Call to Order**

President Spence called the Workshop Session to order at 4:00 pm.

**Roll Call**

Commissioners Present: Frank Spence; Dirk Rohne; Robert Stevens; Jim Campbell; and Bill Hunsinger.

Staff present: Executive Director Jim Knight; Director of Operations Matt McGrath; Director of Finance Will Isom; Airport Manager Gary Kobes; and Executive Assistant Judy Fattori.

Port Counsel was Eileen Eakins for this session.

**Pledge of Allegiance**

**Changes/Additions**

Commissioner Hunsinger requested the addition of Astoria Warehousing Closure.

**Cannery Pier Oil Spill Update**

Mr. Knight explained that prior to the US Coast Guard presentation, a few others would like to speak to the commission and the local community on the oil spill issue: Senator Betsy Johnson, Willis Van Dusen, and Tom Brownson; all of whom spoke about the community working together and offering their assistance to the community in the clean-up and recovery process.

Commander of Sector Columbia River, Captain Bill Timmons, expressed appreciation for the opportunity to address the community on the oil spill and noted three staff members had joined him to assist with the presentation and answer questions. With the aid of a PowerPoint presentation, staff members Captain Dave Berliner, Commander Sean Cashell, and Lieutenant Brit Boyle spoke on the spill response, the clean-up efforts, and the next steps in the recovery process.

Discussion included items such as: the west basin marina clean-up; claims can still be submitted; ensuring cost efficiency during clean-up; USCG follow-up moving forward; and composing a resolution for Senator Johnson to take to Salem as part of a united response from the community.

*Commissioner Campbell moved for staff to compose a resolution as part of a united response to support in the oil spill clean-up efforts and recovery process. Commissioner Rohne seconded.*

*There being no objections, the motion passed.*

Mr. Willis Van Dusen took a moment to thank the Port of Astoria on behalf of Mr. Robert Jacob, owner of the Cannery Pier Hotel, who was unable to attend the meeting.

**Strategic Planning Session – Financial Overview**

Mr. Knight explained that the next step in the strategic planning process will be to examine the Port's financial capacity, noting that Mr. Will Isom would be providing a PowerPoint Presentation and answering questions from the Commission.

Mr. Isom shared several charts in the presentation, some of which were based on a four- to five-year trend, such as Cash, Current Assets, and Current Liabilities. Also covered were: Operating Revenues/Expenses Trend; Sources of Revenue; Categories of Expense; Department Performance; Industry Comparisons; as well as planning items to consider.

Discussion included items such as: questions on a current grant match from ODOT and FEMA funds; making allowances for future infrastructure maintenance needs; ensuring adequate income to pay grant matches; and the need to continue to seek solutions for dredging.

**Parking Plan**

Commissioner Hunsinger spoke on a current parking issue on Pier 1, and shared copies of a parking map that he had received. He noted that recent parking changes due to stormwater concerns is causing problems during ship visits as the extra vehicles need space for parking.

The item is to be discussed further at the next meeting on February 20, 2018.

**Astoria Warehousing Closure**

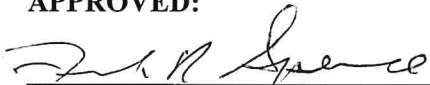
Commissioner Hunsinger spoke on the imminent closing of Astoria Warehousing, and how the lack of local jobs could impact the community. Thoughts on potential uses for the site and the need to keep the area available for marine/industrial uses were discussed.

**Upcoming Meeting Dates**

- Regular Session – February 20, 2018 at 4:00 PM.

**Adjourned**

President Spence adjourned the meeting at 5:55 pm.

**APPROVED:**  
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Frank R. Spence, Board President  
Board of Commissioners**ATTEST:**  
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Robert Stevens, Secretary  
Board of Commissioners

Respectfully submitted by:  
Judy Dodge Fattori  
Executive Assistant & Board Secretary

April 17, 2018 ✓  
Date Approved