

**MINUTES
NOVEMBER 17, 2015**

**PORT OF ASTORIA
WORKSHOP SESSION
PORT COMMISSION CHAMBERS
422 GATEWAY AVENUE, SUITE 100
ASTORIA, OR 97103**

Call to order

Chairman Raichl called the Workshop Session to order at 2:15 PM.

Roll Call

Commissioners present: John Raichl, Bill Hunsinger, Steve Fulton, Jim Campbell, and Robert Mushen.

Staff present: Executive Director Jim Knight, Property Manager Shane Jensen, and Executive Assistant Judy Farfan.

Facilitator: George Dunkel of Special Districts Association of Oregon (SDAO)

Changes/Additions

None requested.

Workshop

Commissioner Raichl briefly introduced Mr. George Dunkel of SDAO, and explained that the meeting would begin with a summation of the previous goal-setting workshop, and then move on to the initial goal setting. It was noted that the priorities set for Mr. Knight when he came to the Port a year ago, were not actual goals, and that the Commission could now set goals for the coming year.

○ **Summation of Camp Rilea Workshop**

Mr. Dunkel shared copies of notes that he took during the workshop at Camp Rilea on September 28, 2015, with the Commission; as well as examples for the process of developing major goals. Mr. Dunkel went on to explain the goal development process, and shared his thoughts on the discussions during the previous goal setting workshop.

Discussion followed regarding items such as: setting obtainable goals; setting procedures and policy; setting goals to a performance level; measuring goal success; setting goals versus priorities; and working together as a team.

○ **Initial Goal Setting**

Considering the examples provided by Mr. Dunkel, the Commission discussed several aspects of setting goals for the Port.

Discussion included items such as: repairing and maintaining infrastructure; increasing revenues; marketing opportunities; partnering with local public entities and organizations; maximizing returns on Port assets; supporting local industries; values versus goals; and community relations.

The Commission and staff will take the discussion into consideration while taking another look at goals, and meet again in the near future.


Next Meeting Dates

- Workshop Session – December 1, 2015 at 5:00 PM
- Regular Session – December 15, 2015 at 6:00 PM

Adjourned

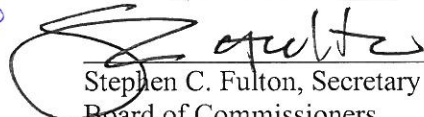
Chairman Raichl adjourned the Workshop session at 3:40 PM.

APPROVED:



John P. Raichl, President
Board of Commissioners

ATTEST:



Stephen C. Fulton, Secretary
Board of Commissioners

Respectfully submitted by:
Judy Dodge Fattori
Executive Assistant/Board Secretary

12-15-2015
Date Approved