

**PORT OF ASTORIA
SPECIAL MEETING
APRIL 14, 2009**

1. CALL TO ORDER/ROLL CALL

President Larry Pfund called the Special Meeting to order at 4:00 pm and took roll call.

Persons present were:

Commissioners: Larry Pfund, President; Bill Hunsinger, Vice-President; Kathy Sanders, Secretary; Floyd Holcom, Treasurer; and Dan Hess, Asst. Secretary/Treasurer

Staff: Jack Crider, Executive Director and Colleen Browne, Finance Manager

Also present were Janet Farstad, Lesle Palmeri, and John Lansing, Budget Comm. Chair

News Media: Cassandra Profita, The Daily Astorian and Jeff Nelson, Radio KAST

Guests: (see sign-in sheet)

2. CHANGES/ADDITIONS

Equipment Purchases after Item #8.

Commissioner Sanders asked the procedure for agenda additions.

Commissioner Holcom read Resolution 2008-05 of the requirement that 2 commissioner must request to the President of an item placed on an agenda.

3. PUBLIC COMMENT – none

4. RESOLUTION 2009-11 HATCHERY REDUCTIONS was read by Commissioner Holcom. The resolution opposes the Mitchell Act Fund Reduction for Big Creek Fish Hatchery, Sandy Hatchery and Elochoman Hatchery. This reduction impacts the Lower Columbia River economy for the fisheries industry and other retail business associated with fishing.

Commissioner Hunsinger moved to approve Resolution 2009-11, seconded by Commissioner Hess.

Discussion: Commissioner Holcom declared a potential conflict of interest as owner of Pier 39 processing plant.

VOTE: unanimously approved by all commissioners.

5. AIRPORT ADVISORY COMMITTEE FORMATION

Commissioner Holcom reiterated that the intent was to re-establish the once chartered advisory committee.

Discussion included that the committee:

Chair addresses the Board if needed;

Advise management;

Meetings are open to any interested person;

Officers are users of airport, 5-7 persons;

Meeting dates to be determined by officers; and

A report to the Board at least annually.

Notices of reinstating the committee went to Eugene Hill, Jim Campbell, John Raichl, Stan Tussing, Dr. Bell, Gary Lewin, Jack Cullimore, John Twiss, Krist Novoselic, Roble Anderson, Frank Foode, Frank Wolfe, Eric Palson and Dr. Bales. Interested persons responding were John Raichl, Eric Palson, Jack Cullimore and Dr. Bales. It was suggested that a commissioner be on the committee.

Further discussion and decision was postponed until research of the prior charter is obtained.

6. BUDGET COMMITTEE MEMBER SELECTION

Persons responding to the vacancy were Andrew Bornstein and Christopher Connaway. Art Hyland responded but after the response deadline. Discussion involved commitments and experience of the persons of interest. All have excellent qualities and experience making it difficult to choose one. John Lansing, Budget Committee Chairman, recommended either Andrew Bornstein or Christopher Connaway, one as a committee member and the other as alternate.

Commissioner Holcom moved to appoint Chris Connaway as the Budget Committee member and Andrew Bornstein as alternate, seconded by Bill Hunsinger.

Discussion: none

Vote: Yes – Commissioners Holcom, Pfund, and Hunsinger

No – Commissioners Hess and Sanders.

It was noted that Commissioners Hess and Sanders expressed their preference for Andrew Bornstein to be the primary.

7. NEW BANK SELECTION

Colleen Browne reported on comparisons between Compass Bank, US Bank and Wells Fargo Bank. All three are strong banks, each offering extra support and a “go to local person”. Compass Bank offered a solid credit line and several no-fee transactions. After analysis of the banks, it appeared that Compass Bank would show revenue to the Port instead of an expense for items. It would be necessary to run parallel for the checking account on both banks to cover transaction for the next 30 days.

The deadline to move from the Bank of Astoria by May 15, caused some concern for the Commission to make a quick decision in order to notify vendors for automatic transfers in a timely manner.

Commissioner ~~Holeom~~ Sanders moved to select Compass Bank, seconded by Commissioner Hess. VOTE: Yes – Commissioners Holcom, Hess, Sanders and Pfund

No – none

Abstain – Commissioner Hunsinger

8. AIRPORT PAVEMENT MAINTENANCE PROGRAM

Janet Farstad reported that Oregon Department of Revenue funds the Pavement Maintenance Program through aviation fuel tax, thereby allowing a match from FAA Entitlement Funds. The airport pavement is inspected every 3 years for the Pavement Condition Database. This year the work is crack sealing and pavement marking on Runway 13/31 and taxiways, along with FAA required hold markings. The estimate cost is \$70,541: funding from ODA of \$51,105 and FAA of \$19,465 (no cost to the Port)

Commissioner Sanders moved to approve 1). the Intergovernmental Agreement with Oregon Department of Aviation to complete 2009 Statewide Airport Pavement Maintenance Program using FAA Non-primary Entitlement Funds for Local Match for the project estimated amount of \$70,542; 2). FAA Agreement for Transfer of Entitlements in the estimated amount of \$19,465 for using Non-Primary Entitlement Funds for the local match; and 3). For the Executive Director to sign all documents pertaining to this project as proposed, seconded by Commissioner Hunsinger and unanimously approved.

9. EQUIPMENT PURCHASE

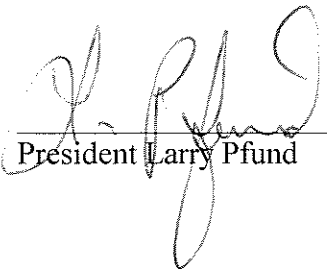
Jack Crider explained that a Resolution for a FlexLease Loan was approved on October 1, 2008 for equipment purchase.

FlexLease Loan amount		\$155,000
Equipment purchased:		
Snorkel Lift	\$25,000	
Hyster x 2 @ \$16,000 ea.	\$32,000	
2008 F-150 Pickup	\$14,000	
2008 F-150 Pickup	\$13,500	
2003 Ford Ranger	\$ 7,600	
1994 Step Van	\$ 5,900	
Boat and trailer	\$ 6,000	
Airport Fire Truck	\$ 7,500	
Total		<u>\$111,000</u>
Loan balance		\$ 44,000
Equipment not purchased:		
2004 F-450 Flatbed truck		\$16,000
Tongue Point equipment	????	
Possibly a lift trailer for haulout facility at Tongue Point		
Training and Personal Protection Equipment		
Balance to hold		<u>\$28,000</u>

10. **RECESS CALLED AT 5:06 pm FOR EXECUTIVE SESSION**
beginning at 5:15 pm IN ACCORDANCE WITH ORS 192.660
(2)(e) NEGOTIATE PROPERTY TRANSACTIONS
(2)(i) PERFORMANCE EVALUATION – DIRECTOR
11. **RECONVENED SPECIAL MEETING** at 6:40 FOR ACTION ITEMS, IF ANY
No action items.
12. **ADJOURN** at 6:40 pm

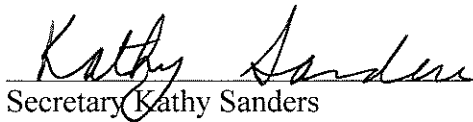
Submitted by Janet Farstad

APPROVED:



President Larry Pfund

ATTEST:



Secretary Kathy Sanders

