

MINUTES  
PORT OF ASTORIA  
SPECIAL MEETING  
JANUARY 29, 2009  
PORT COMMISSION CHAMBERS

Chairman Larry Pfund called the Special Meeting to order and took roll call.

Commissioners present: Larry Pfund, Floyd Holcom, Bill Hunsinger, Kathy Sanders and Dan Hess.

Staff present: Executive Director Jack Crider, Admin & Terminal Services Mgr. Rita Fahrney and Airport Manager John Overholser.

Others present: Lori Durham, Pam Hunsinger, Cassandra Profita – Daily Astorian, Mike Desmond – NNW Broadcasters. Jay Bornstein arrived during the meeting.

**PUBLIC COMMENT.** Chairman Pfund called for Public Comment. Lori Durham asked to defer any comment to a later point.

**CONSIDER SEAPORT AIRLINES AGREEMENT.** Jack Crider reported commissioners Sanders and Pfund participated via speakerphone during discussion of SeaPort Airlines final agreement negotiations. He also was able to listen in while traveling. Five items were addressed and approved by Newport.

1. Financial Fitness (pg. 2-Sect. 1-A) ODA, Dan Clem, will review and determine.
2. ODA (pg. 2-Sect 1) Dan Clem (state employee) will participate in interline agreement with negotiations.
3. SeaPort average monthly marketing of \$23,902 added to pg. 8, Sect 16.
4. SeaPort quarterly progress report with profit/loss including marketing costs. (pg. 7-Sect 12)
5. (Pg. 4-Sect. 5) Remove last sentence "The Consortium contemplates fares between \$100 and \$170 for each Required Flight, but accepts that some fares may be outside this range".

Commissioner Hess moved to remove last sentence of Page 4, Section 5 regarding fares. Commissioner Sanders seconded the motion. The motion carried unanimously.

Discussion points:

- Gary Firestone is consortium attorney.
- Alaska Juneau Aeronautics, Inc. is parent company of SeaPort Airlines. Kenmore Air is not involved.

- Wings of Alaska is the name of the airline Seaport operates in Alaska.

Commissioner Holcom moved to approve SeaPort Airlines Agreement with corrections. Commissioner Hess provided the second. The motion carried unanimously.

#### **RESOLUTION 2009-03 CLATSOP COUNTY LOAN**

Jack Crider reported a meeting was held with Clatsop County Commission members. The County will meet on February 11<sup>th</sup> to consider the Loan Agreement to the Port for a sum not to exceed \$200,000. It is for a three-year term with an interest rate not to exceed 6% per annum. Security is "full-faith credit of the Port" subject and subordinate to the pledge of any debt that has been previously pledged. Staff is working with counsel Ann Sherman of K & L Gates, and Jim Lanzarotta, Moss-Adams, to complete the documents.

Commissioner Sanders moved to approve Resolution 2009-03. Commissioner Hess seconded the motion. The motion carried unanimously. Commissioner Hunsinger requested attachments to the resolution be placed in board member boxes.

#### **RESOLUTION 2009-04 CONNECTOREGON II LOAN.**

Jack Crider stated the ConnectOregon II ODOT loan funds improvements to Port property at pier two face. The loan is for an amount not to exceed \$300,000 and is for a 20-year term at an interest rate of 0% (zero) per annum. The full-faith and credit of the Port subordinate to the pledge of any debt that has pledged, will include the Port's "cash flow". Total cost of the project including the loan is \$973,000. The Port is already making payments and is anxious to get reimbursed.

Commissioner Sanders moved to approve Resolution 2009-04. Commissioner Holcom seconded the motion. The motion carried unanimously.

#### **EXECUTIVE DIRECTOR QUARTERLY EVALUATION.**

Jack Crider reported to the Board that their quarterly evaluation of his performance can be done during this special meeting or at a later date by calling an Executive Session, as was done the first quarterly evaluation. Commissioner Sanders proposed delaying the evaluation until a February meeting in order to meet the requirements for advertising for an Executive Session. Following some discussion, the board agreed to conduct a verbal evaluation. Chairman Pfund called for commission evaluations of Executive Director, Jack Crider.

Commissioner Floyd Holcom:  
Communication skills are great  
Weekly reports are unprecedented

Doing a great job  
On a scale of 1-5 would place Mr. Crider at 4.5

Commissioner Dan Hess:

Weekly report sheets very interesting  
Ability to handle unexpected well without panic  
Concern about "burn-out", hopes Crider will soon get someone to share load  
Doing a fantastic, excellent job

Commissioner Bill Hunsinger:

Exciting time with Jack Crider on board  
Aggressive search for revenue ideas  
Adds energy to commission to get new things done  
Has performed a lot of clean-up  
Moving forward in direction  
Rail knowledge a plus  
Also concerned about "burn-out"

Commissioner Kathy Sanders:

Great job plugging dollar holes  
Thorough going through of records  
    Area-wide contamination issues much further along than before  
    Taggart Building progress  
Good tenant relations and aggressive in pursuing new tenants  
Instrumental finalizing air service contract  
Problem with lack of transparency she has experienced and heard from public.  
She stated she doesn't want somebody telling her what he thinks she "wants" to hear or withholding information because he fears a negative reaction. Also need to share information equally with all commissioners. This is causing dissension among commission members.  
Overall – good job

Commissioner Larry Pfund:

Doing good job, hit the ground running  
Getting finances in order  
Need staff to share the load  
Communication skills fantastic

Lori Durham voiced approval that Jack Crider started right away getting involved and she has met with him to discuss her interests. From her perspective there is "transparency". She also supports his addressing subjects in writing as preparation for meetings, which has been helpful for her. Rita Fahrney added Mr. Crider is doing a great job and she appreciates his take-charge attitude.

## **OTHER BUSINESS**

Commissioner Hess requested the Port send condolences to the family of Wendall Wyatt, Port of Portland's Executive Director Bill Wyatt's father, who just passed. He is well regarded and will be missed. Other commission members agreed, recalling memories of Mr. Wyatt's contributions over the years. A card will be distributed for commission members to voice their condolences.

Commissioner Sanders recommended the Port advertise upcoming Port elections in local county newspapers. Three board member seats will be up for election. There was some discussion of past practices, including past efforts to attract south county applicants and holding meetings in the south county over the years.

Commissioner Hess reported he and Jack Crider attended the Clatsop Cruise Hosts, Inc. board meeting. The Board has hired Marian Soderberg to serve as paid Director. Myrle Bruner will take over duties of President of the Board. Information handed out at the meeting will be put in commission member boxes.

Commissioner Hunsinger asked for an update on status of Budget Committee members. Jack Crider will see that they are contacted to determine their interest in serving or being replaced.

There being no further business, the Special Meeting was adjourned.

Submitted by Rita Fahrney