

PORT OF ASTORIA MINUTES
WORKSHOP SESSION
FEBRUARY 14, 2006
PORT COMMISSION CHAMBERS

Chairman Jim Bergeron called the Workshop Session to order and took roll call.

Commissioners present: Jim Bergeron, Dan Hess, Glenn Taggart, Larry Pfund and Don McDaniel.

Staff present: Peter Gearin, Ron Larsen, Rita Fahrney, Ken Smith and Port Attorney, Heather Reynolds.

Others present: Kate Ramsayer and Jeff Nelson

STAFF REPORTS.

Ron Larsen, Director of Operations, reported the following:

- Dan Wolf, President of Cape Air will be in the area with his family on February 22nd. Larsen is arranging a meeting for locals and Port commissioners to meet him. A representative from Big Sky Airlines has indicated interest in air service also. He will be in town on March 9th. The Port has applied for a grant available through "Connect Oregon" that would provide financial assistance in setting up air service in the area.
- Lektro's grand opening and open house is scheduled for February 24th. All commissioners are invited to attend.
- The long-awaited 18 inch water line is finally installed. It should be in use in time for Lektro's open house.
- Cleaning is underway for determining the cause of infiltrating and invasion of the sewer line in the area of the airport. Cameras are also being used to determine breaks on the line.
- Congressman Wu has announced the Port will receive a \$280,000 FAA grant. The grant funds will be used to prepare the sites planned for additional T-hangars. Some of the fill will come from pier three. Larsen reported there are currently 18 people on a waiting list for hangars.
- Runway 3-21 is not a FAA recognized runway. It continues to be used in certain weather conditions. The new Master Plan suggests uses of the runway for future corporate hangar development and general aviation hangars.
- The new Airport Master Plan should be completed within the next month or two and will then be presented to the commission for adoption.

- He is negotiating a land lease with Bobek Air LLC for a hangar to be built next to Dr. Bales. He hopes to have the lease finalized for presentation at the Port's regular monthly meeting.
- Larsen reported he is meeting with Bill Cook and Port tenants for continuity and will be overseeing dredge operations. Peter Gearin added the dredge work scheduled is falling a little behind and staff has switched to double crews to assure completion of the project.

Marina Manager Ken Smith reported the following:

- Work is ongoing at the East Basin breakwater. The East Basin launch ramp has been finished.
- At the West Basin new floats are arriving. The Port has filed for an extension for the in-water work to finish driving piling. Peter Gearin commended Ken and his staff for the work done to assemble the floats.
- Mid March is the general timeframe for relocating the fuel tank to the east end of pier one. Commissioner Taggart requested further dialog with port staff on this project.

Director Peter Gearin reported the following:

- Englund Marine needs a boat docking area to run cable for boats. Staff has located a rail car in Yakima for sale for \$6,000 that can be used as a bridge on pier three. That and fender piling will accommodate Englund's needs.
- He and Ron Larsen interviewed a candidate for the Compliance Officer position being created. Ron Larsen reported he was impressed with the candidate and his knowledge of many of the job duties the Port is looking for some one to fill. Peter Gearin added he is very familiar with environment issues, permits and contracts as well as working with government entities. Commissioner Pfund inquired if others have been interviewed. Gearin responded he is seeking input from other sources and while he thinks the candidate interviewed would be a great asset, staff will have comparison before any decision to hire.

Commissioner Don McDaniel reported on recent meetings he has attended including the N.W. ACT meeting preparing for the Economic Summit, the Regional Refinement Plan that is looking at options to speed up traffic through the county and prioritize. He attended in Vernonia the Transportation Enhancement workshop. They are going through requests for funds, such as the grant the Port of Astoria got for pier three park. Peter Gearin spoke of a bicycle network group, wondering if their ideas for creating bike paths would qualify. Commissioner McDaniel explained some of the requirements to be considered for the grant funds.

Friday and Saturday Commissioner McDaniel attended the annual Special Districts meeting. He has handouts that he can make available. He briefly went over the topics covered during the sessions. There were workshops on subjects such as Documentation and Discipline and internal investigations, He will share with the Port's Safety Committee the information from the Safety workshop. Also attended a session on Ethics for board members. He highlighted the topics reviewed with commission members.

There being no further business, the Workshop was adjourned.