

MINUTES
PORT OF ASTORIA
REGULAR COMMISSION MEETING
NOVEMBER 20, 2007
PORT COMMISSION CHAMBERS

Chairman Dan Hess called the regular meeting to order and took roll call.

Commissioners present: Dan Hess, Larry Pfund, Kathy Sanders, Bernie Bjork and Bill Hunsinger.

Staff present: Ron Larsen, Esther Jones, Ken Smith, Colleen Browne, and John Hord.

CHANGES TO AGENDA. Changes to the agenda were called, none were called for.

MINUTES: Workshop Meeting, October 9, 2007; Workshop Meeting, October 11, 2007 and Regular Meeting, October 16, 2007. Commissioner Bjork moved to approve the minutes of the aforementioned meetings. Commissioner Hunsinger seconded the motion.

VOUCHERS FOR THE MONTH OF OCTOBER 2007. Commissioner Hunsinger had questions on the vouchers related to MSRC's various expenses. Items were combined into one payment. Commissioner Sanders questioned environmental contamination payment schedules. Ron Larsen explained the work is continuing. More discussion followed on the details of the project. Chairman Hess called for approval of the vouchers. Hunsinger added he had one more question on the payment to John Overholser. Commissioner Bjork made the motion to approve the vouchers, Commissioner Sanders seconded the motion, which carried unanimously.

2007-38 LOCAL CONTRACT REVIEW BOARD CHANGE Currently, the executive director can approve expenditures up to \$50,000, which was enacted with R&O 2005-07. In the Port of Astoria management review done by Jim Flint, it recommends the amount be reduced to \$25,000. Anything over that amount would need to be approved by the commission. Chairman Hess called for a motion to approve the resolution. Commissioner Sanders made a motion to approve, Commissioner Pfund seconded the motion; the ayes carried unanimously.

CALENDAR

- Clatsop County Manufactures' meeting November 27, 2007, Commissioner Sander signed up to go. Formed to discuss local business development and expansion.
- Interviews with Stacey McLaughlin scheduled for December 6, 2007

Commissioners decided to discontinue the extra workshop for December.

REPORTS

Finance. Colleen Browne reported:

- Her time has been concentrated on two areas. (1) the audit is going slowly and (2), the Connect Oregon II grant for the piers.
- The money needs to be transferred from the Special Revenue fund to the General fund in order to satisfy an Oregon Economic & Community Development Department payment due December 1, 2007. It requires a supplemental budget in order to complete, which will be in a special meeting. November 26, 2007 was selected.

Ken Smith reported:

- Handrail-work at east basin completed.
- In Seattle at the Fish Expo last week; all went well, lots of marketing done for the boatyard

More discussion followed on dock damage done by a vessel, the fishing vessel Sunrise at the marina.

Ron Larsen reported:

- The Port of Astoria and the city of Newport received an Oregon Department of Transportation grant totaling \$842,400 that will be split between the two. The port's portion will be used as a match for a larger state aviation grant whose application is due in Salem tomorrow at 2:00 pm. A 1.3 million marine grant is also being delivered.
- The DaYang fire contract is in negotiations. More discussion followed on details of the project.
- The vessel, Woodbine sale November 29, 2007
- Heating is in the bar pilots terminal at the airport.
- Appraisal on port land is being worked on by Jackson Roholt real estate.

Some discussion on the Port of Seattle pursuing funds for upland disposal sites; spoke to Wayne Grothier. Explaining their pursuits and options are similar to ours. The federal government has not at this point helped in any way. The county has offered to help pay for a cruise ship berthing dock and the dredging involved. He explained a method being used by barging the material and

disposing it elsewhere, which is very expensive. Alternative methods and possible funding to help pay.

Commission.

Commissioner Pfund:

- a ColPac meeting

Commissioner Sanders attended:

- ColPac meeting and how their funding is run
- Clatsop Economic Development Resource Group meeting who just recently hired a new internal director, Rick Gardner.
- Northwest Area Transportation meeting and where state money is spent
- Ports Group conference

Commissioner Hunsinger: has been elk hunting the last three weeks

Commissioner Bjork reported

- Media meeting on airport grant
- OPAC meeting

More discussion followed on marine reserves and details of coastal communities and their involvement. He also mentioned various other port related meetings and forums he attended.

Chairman Hess reported:

- Elected officials meeting in Seaside

PUBLIC COMMENT. Chairman Hess called for public comment. None was given.

OTHER BUSINESS: Commissioner Hunsinger made a motion for the port to form a financial committee. He also recommended commissioners Sanders and Pfund serve on the committee. Commissioner Bjork seconded the motion. The ayes carried in the vote. A smaller subset is needed to look at finances while the port is in the financial situation currently. Recommendations made from the committee to the commission could be very helpful. Financial expertise can possibly help develop strategies. The first meeting will be scheduled after the first of the year could be a target meeting date. The director and finance manager should also be involved.

With no further business to discuss, the meeting was adjourned.

